Gulf Coast Transit District Board of Directors Meeting
Tuesday, May 19, 2026, 2:00 pm
101 Canna Ln. Lake Jackson, Tx. 77566

Board of Directors Minutes

Attendance:
Olson & Olson, Jeff Lubritz
Lake Jackson Tx.: Rhonda Seth
Lake Jackson Tx.: Modesto Mundo
Brazoria Co. Jay Burridge
Galveston Co. Stephen Holmes
Clute, Tx. CJ Snipes
Freeport Tx. Winston Rossow
Angleton, Tx., none
La Marque, Tx., none
Texas City, Tx., none

1. Call to order at 2:05 by Jeff Lubritz
2. Election of Chairman, Vice Chairman and Secretary: Tabled, motioned by CJ Snipes, second by Stephen Holmes, all in favor, motion carried.
3. Swearing in of all board members: by Lawyer Jeff Lubritz
4. Election for Executive Committee: Tabled, motioned by CJ Snipes second by Stephen Holmes, all in favor, motion carried.
5. Citizen comments: none
6. Approval of minutes for March 17, 2026, March 31, 2026 & April 24, 2026, board meetings: motioned by Stephen Holmes, second by Winston Rossow, all in favor, motion carried.
7. Check register & visa bill approval: motioned by Stephen Holmes, second by Winston Rossow, all in favor, motion carried.
8. Presentations: none
9. Reports:
   Executive report by Executive Director Ted Ross
   Finance report by Director of Finance Sandy Sabatier
   Operations report by Director of Operations Marcus Alexander
10. Discussion and Action Items:
    a. Discuss and approve connecting GCTD and Houston Metro: motioned by CJ Snipes second by Stephen Holmes, all in favor, motion carried,

b. Discuss and approve Executive Director as sole check signing signatory for checks $10,000 and over until newly appointed board member has been assigned to GCTD's band account: board agree on two signature needed, by the Executive Director Ted Ross and Deputy Executive Director Lacey Hernandez, motioned by CJ Snipes, second by Rhonda Seth, all in favor, motion carried.
c. Discuss and approve a board member to sign checks $10,000 and over: Tabled, motioned by CJ Snipes second by Stephen Holmes, all in favor, motion carried.
d. Discuss and approve ADA policy: motioned by Stephen Holmes, second by CJ Snipes, all in favor, motion carried.
e. Discuss and approve Transportation Assets Management Plan (TAMS Plan): motioned by Stephen Holmes second by CJ Snipes, all in favor, motion carried.
f. Discuss and approve Preventative maintenance Plan: board wants any changes in policies to be red lined. Motioned by Stephen Holmes second by CJ Snipes, all in favor, motion carried.
g. Discuss and approve US Bank as administrator of fuel card program: motioned by Stephen Holmes second by CJ Snipes, all in favor, motion carried.

11. Executive session began at 2:46 pm
    Board meeting reconvened at 3:19 pm
12. At this time the chair invites Board Members to submit requests for items to be placed on a future board agenda: N/A

Special board meeting will be held on June 30, 2026, 2:00 pm at 101 canna Ln. Lake Jackson, Tx. 77566.

Meeting adjourned at 3:20 pm

GWalker

Gay Walker
Secretary of the Board

Winston Rossow

Winston Rossow
Chairman of the Board