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January 31, 2022

Board Meeting Minutes

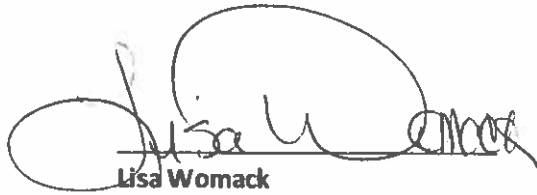
1. **Call to order:** Quorum was established at 2:00 p.m. Chairman Holmes opened the meeting. The following Board Members were present: Dude Payne, Chris Whittaker, Rick Elizondo, Thelma Bowie, Chairman Holmes, Neal Cooper
2. **Citizens Comments:** none
3. **Presentations:**
 - a. A. Cameron Ripple spoke to the board about services AT&T can provide to GCTD with handheld radios and better Cell connection and connectivity.
 - b. Dylan Kane from Datis spoke to the board on the software and services Datis will provide, He also provided a brief screen presentation to show the format of the site.
 - c. Jensine Grant spoke to the board about GCTD's newly designed website. She explained to the board how customers will be able to purchase fares and coupon books
4. **Executive Directors report:** none
 - ❖ **Operations Report:** Ted Ross spoke about a decrease in ridership due to holiday, but ridership is already rebounding.
 - ❖ **Budget and Finance Report:** Nathan spoke on GCTD month of January fy22 budget
5. **Consent Agenda:**
 - a. Review and approval of November 2021 Board minutes on motion by Dude Payne, seconded by Thelma Bowie, the board voted to approve October Board minutes the motion carried with all members voting in favor.
 - b. Review and approval of November and December check register: on motion by Dude Payne, seconded by Gerald Roznovsky, the board voted to approve the October check register the motion carried with all members voting in favor.
6. **Action Items:**
 - a. Consider approval of the GCTD Vehicle use policy on motion by Chris Whittaker, seconded by Dude Payne, the board voted to approve the GCTD vehicle use policy the motion carried with all members voting in favor.
 - b. Consider approval to authorize the Executive Director to enter into a vehicle maintenance services contract with M&R Fleet Services on motion by Thelma Bowie, seconded by Dude Payne, the board voted to approve to authorize the Executive

Director to enter into a vehicle maintenance services contract with M&R Fleet Services the motion carried with all members voting in favor.

- c. Consider approval to issue a check for reimbursement of funds to Gulf Coast Center in the amount of \$266,304.00 for Lake Jackson on motion by Dude Payne seconded by Thelma Bowie, the board voted to approve to issue a check for reimbursement of funds to Gulf Coast Center in the amount of \$266,304.00 for Lake Jackson the motion carried with all member voting in favor. Rick Elizondo abstained from voting on this item.
- d. Consider approval of the Goodman Corporation work order #21-05 to provide additional materials retesting services for Lake Jackson Operations and Maintenance Facility Project budget \$11,365.00 on motion by Thelma Bowie seconded by Dude Payne, the board voted to approve the Goodman Corporation work order #21-05 to provide additional materials retesting services for Lake Jackson Operations and Maintenance Facility Project budget \$11,365.00 the motion carried with all members in favor.
- e. Consider approval to purchase training software for TAPTCO amount not to exceed \$12,000.00 on motion by Rick Elizondo seconded by Thelma Bowie, the board voted to approve approval to purchase training software for TAPTCO amount not to exceed \$12,000.00 the motion carried with all members voting in favor.
- f. Consider approval to authorize the Executive Director to enter into an AT&T Corporate Digital Advance Agreement on motion by Chris Whittaker, seconded by Thelma Bowie, the board voted to approve to authorize the Executive Director to enter into an AT&T Corporate Digital Advance Agreement motion carried with all members voting in favor.
- g. Consider approval to authorize the Executive Director to enter into a contract with Datis for payroll and HR software as a service on motion by Dude Payne, seconded by Neal Cooper, the board voted to approve to authorize the Executive Director to enter into a contract with Datis for payroll and HR software as a service the board voted with all members voting in favor.
- h. Consider approval to issue a check to The Goodman Corporation for services rendered in the amount of \$247,646.00 on motion by Chris Whittaker, seconded by Dude Payne, the board voted to approve to issue a check to The Goodman Corporation for services rendered in the amount of \$247,646.00 the board voted with all members in favor.

7. Next Board of Directors meeting will be in-person at 101-c Canna Lane, Lake Jackson. On February 15, 2022

8. **Adjournment:** There being no further business to bring before the Board of Directors the meeting was adjourned at 2:50p.m.

A handwritten signature in black ink, appearing to read "Lisa Womack". The signature is written over a horizontal line.

Lisa Womack
Secretary to the Board of Directors

Stephen Holmes
Chairman to the board of directors