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AGENDA

GCTD Board of Directors Meeting
The meeting will be in-person 2:00 pm
March 19 ,2024

1. Call to order.....Presiding Officer
2. Citizens Comments.....(3Min Max) Presiding Officer
3. Executive Director's Report.....Sean Middleton
 - a. Operations Report.....Ted Ross
 - b. Finance Report.....Cindy Wallace
4. Discussion items.....Sean Middleton
5. Consent Agenda.....Presiding Officer
Consideration and approval of recommendations and acceptance of consent for individual action items (Consent Agenda items may be pulled from form this consideration for individual action or presentation.)
 - a. Review and approval of the January 2024 Board Minutes.
 - b. Review and approval of the January and February 2024 Check Register.
6. Action Items.....Presiding Officer

a. Consider approval of Mou between Access Care of Coastal Texas and Gulf Coast Transit District

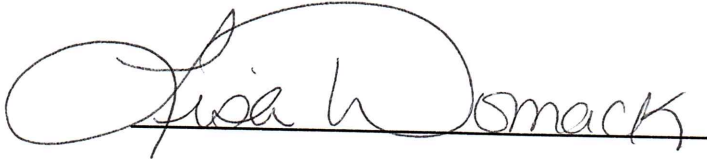
7. Next meeting: May 24,2024 2:00 PM

101 canna lane Lake Jackson, TX

8. Adjournment.....Presiding Officer

I hereby certify posting this Notice and Agenda at 12:00 pm. on March 14,2024

At Galveston County Court House and Brazoria County Courthouse.

A handwritten signature in black ink that reads "Lisa Womack". The signature is written in a cursive style with a large, looping initial "L".

Lisa Womack, Board secretary

"Pursuant to the Texas Government Code, Section 551.127, on a regular non-emergency basis members may attend and participate in the meeting remotely by video conference. Should that occur, a quorum of the members will be physically present at the location noted above on the agenda."

OPERATIONS REPORT

TED ROSS, DIRECTOR OF OPERATIONS
March 19, 2024

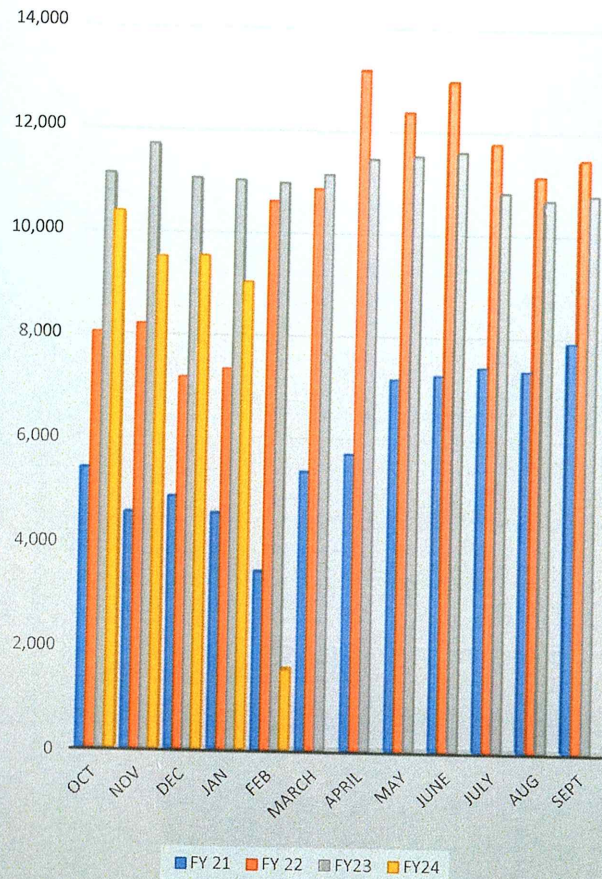
BRAZORIA AND GALVESTON COUNTY



MICROTRANSIT

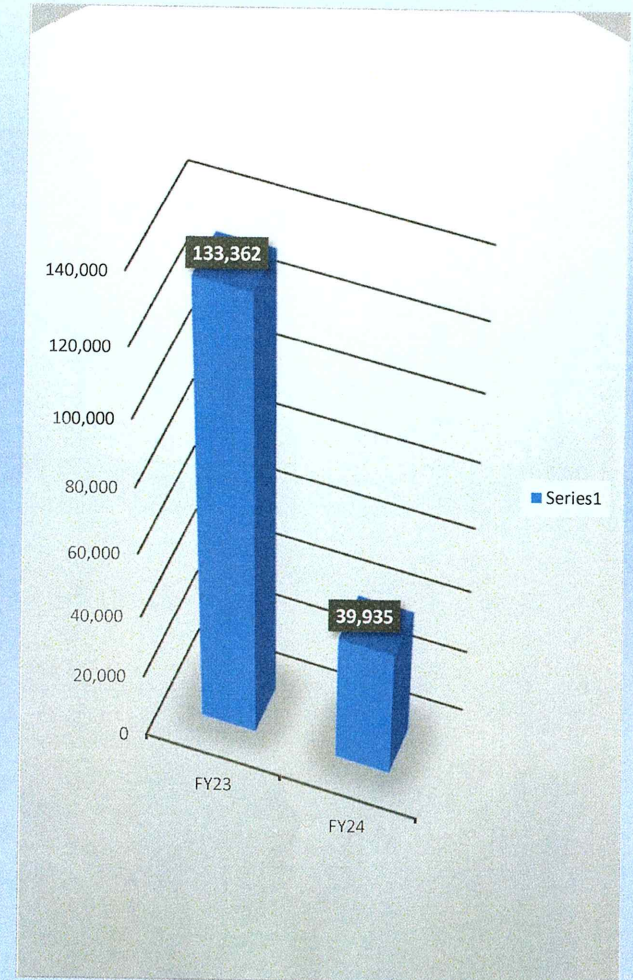


Galveston County Fixed Route

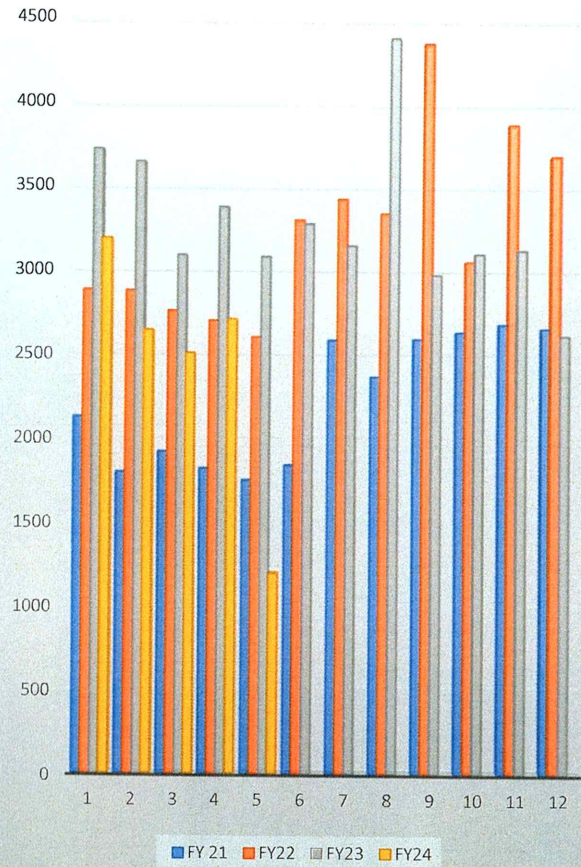


FIXED ROUTE:

| | FY21 | FY22 | FY23 | FY24 |
|--------------|---------------|----------------|----------------|---------------|
| OCT. | 5,401 | 8,022 | 11,087 | 10,360 |
| NOV. | 4,558 | 8,190 | 11,659 | 9,494 |
| DEC. | 4,868 | 7,174 | 11,010 | 9,516 |
| JAN. | 4,559 | 7,340 | 10,980 | 9,017 |
| FEB. | 3,429 | 10,577 | 10,930 | 1,548 |
| MAR. | 5,370 | 10,823 | 11,101 | |
| APRIL | 5,713 | 13,115 | 11,408 | |
| MAY | 7,169 | 12,319 | 11,469 | |
| JUNE | 7,249 | 12,916 | 11,552 | |
| JULY | 7,413 | 11,722 | 10,782 | |
| AUG. | 7,350 | 11,097 | 10,641 | |
| SEPT. | 7,901 | 11,427 | 10,743 | |
| TOTAL | 70,980 | 124,722 | 133,362 | 39,935 |

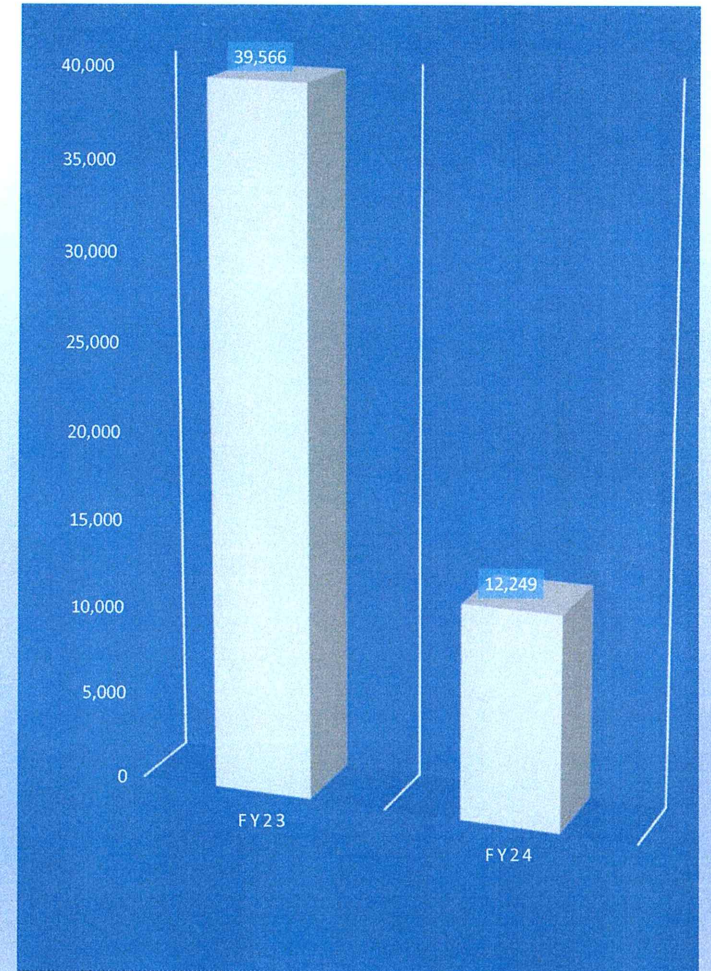


Galveston County Para Transit



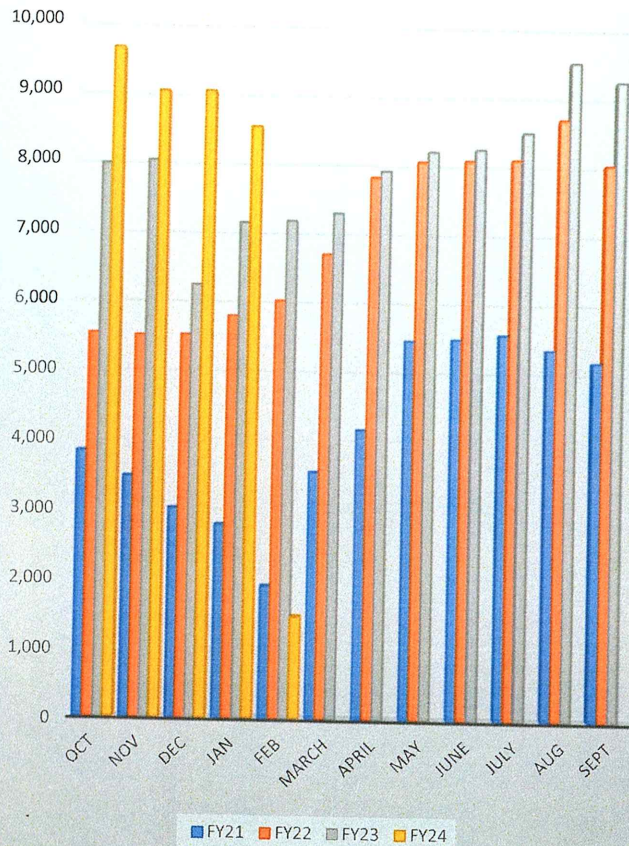
Para-Transit:

| | FY21 | FY22 | FY23 | FY24 |
|--------------|---------------|---------------|---------------|---------------|
| Oct | 2,124 | 2,882 | 3,722 | 3,192 |
| Nov | 1,795 | 2,878 | 3,648 | 2,644 |
| Dec | 1,918 | 2,758 | 3,094 | 2,509 |
| Jan | 1,818 | 2,701 | 3,379 | 2,710 |
| Feb | 1,750 | 2,603 | 3,084 | 1,194 |
| March | 1,839 | 3,303 | 3,281 | |
| April | 2,587 | 3,427 | 3,151 | |
| May | 2,369 | 3,342 | 4,388 | |
| June | 2,594 | 4,357 | 2,976 | |
| July | 2,635 | 3,054 | 3,102 | |
| Aug | 2,683 | 3,873 | 3,126 | |
| Sept | 2,658 | 3,686 | 2,615 | |
| Total | 26,770 | 38,864 | 39,566 | 12,249 |



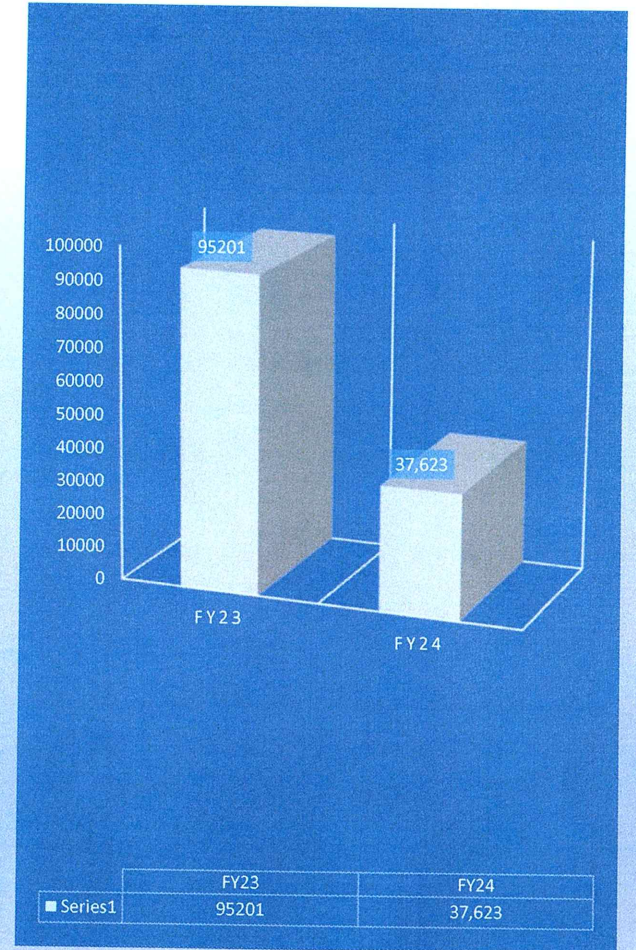


Brazoria County Fixed Route



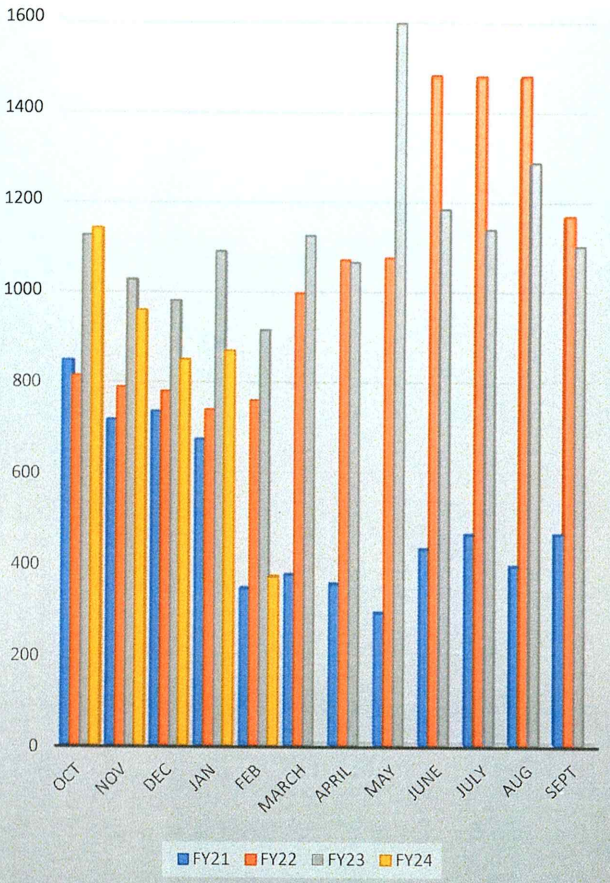
Fixed Route:

| | FY21 | FY22 | FY23 | FY24 |
|--------------|---------------|---------------|---------------|---------------|
| Oct | 3,830 | 5,526 | 7,957 | 9,624 |
| Nov | 3,474 | 5,500 | 8,010 | 9,009 |
| Dec | 3,022 | 5,513 | 6,227 | 9,017 |
| Jan | 2,790 | 5,787 | 7,131 | 8,507 |
| Feb | 1,905 | 6,012 | 7,159 | 1,466 |
| March | 3,553 | 6,686 | 7,279 | |
| April | 4,167 | 7,803 | 7,892 | |
| May | 5,458 | 8,034 | 8,176 | |
| June | 5,487 | 8,061 | 8,216 | |
| July | 5,560 | 8,075 | 8,467 | |
| Aug | 5,347 | 8,661 | 9,478 | |
| Sept | 5,173 | 8,013 | 9,209 | |
| Total | 49,766 | 83,671 | 95,201 | 37,623 |



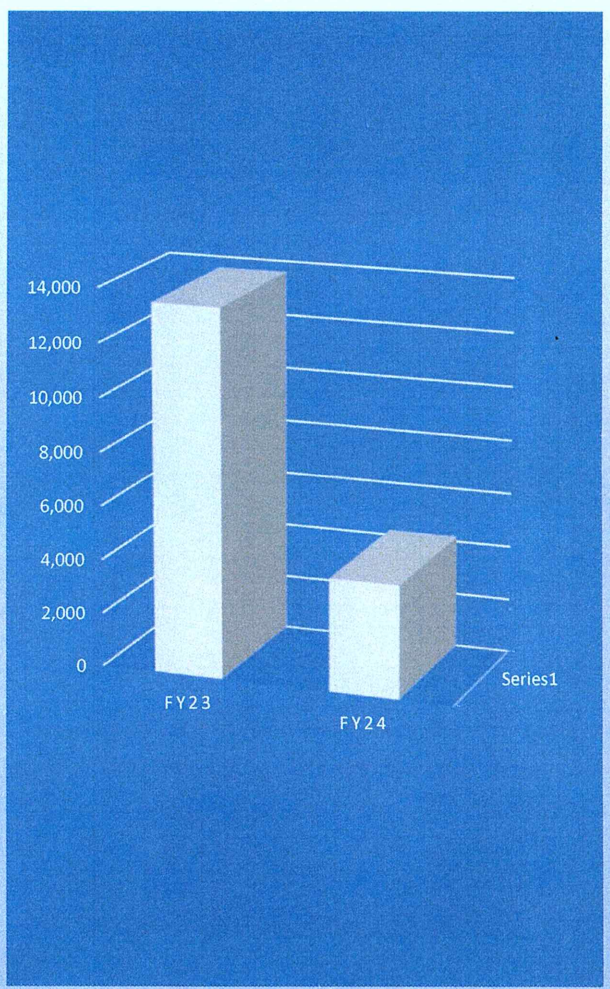


Brazoria County Para Transit



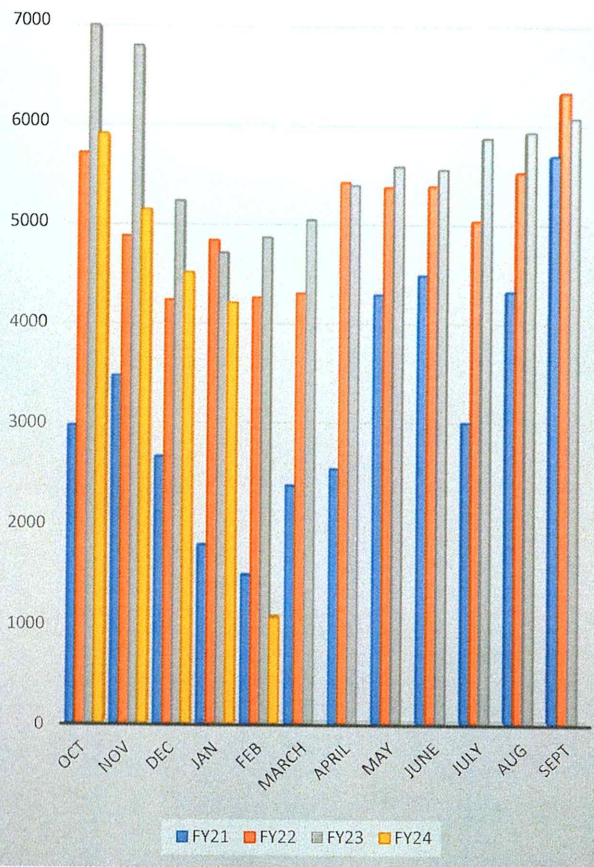
Para-Transit:

| | FY21 | FY22 | FY23 | FY24 |
|--------------|--------------|---------------|---------------|--------------|
| Oct | 848 | 814 | 1,123 | 1,139 |
| Nov | 717 | 789 | 1,025 | 958 |
| Dec | 735 | 780 | 979 | 850 |
| Jan | 674 | 739 | 1,088 | 869 |
| Feb | 345 | 760 | 914 | 371 |
| March | 375 | 995 | 1,122 | |
| April | 355 | 1,069 | 1,063 | |
| May | 291 | 1,074 | 1,589 | |
| June | 432 | 1,475 | 1,180 | |
| July | 321 | 1,168 | 1,136 | |
| Aug | 394 | 1,473 | 1,282 | |
| Sept | 465 | 1,165 | 1,099 | |
| Total | 5,952 | 12,301 | 13,600 | 4,187 |



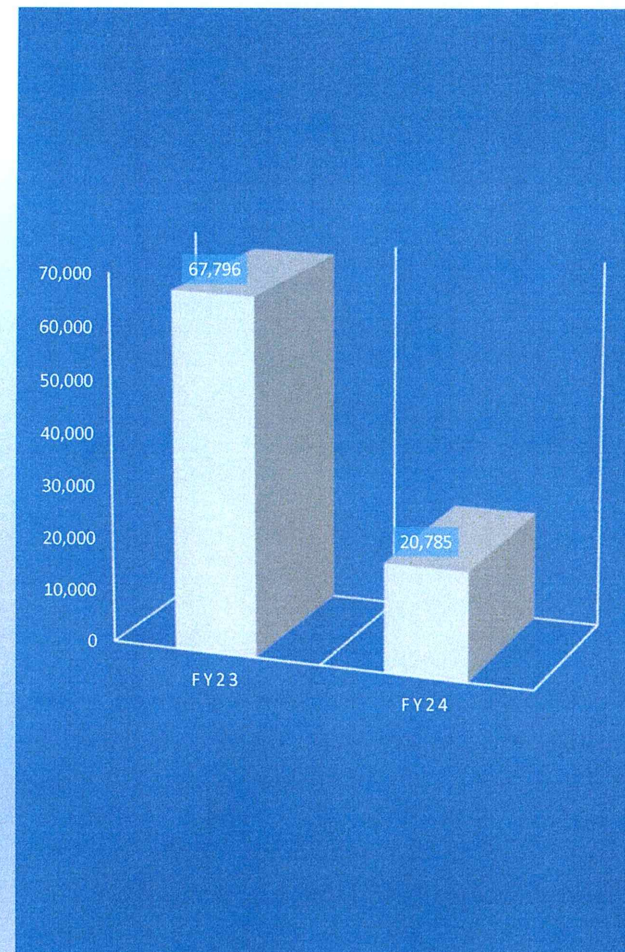


Commuter Service



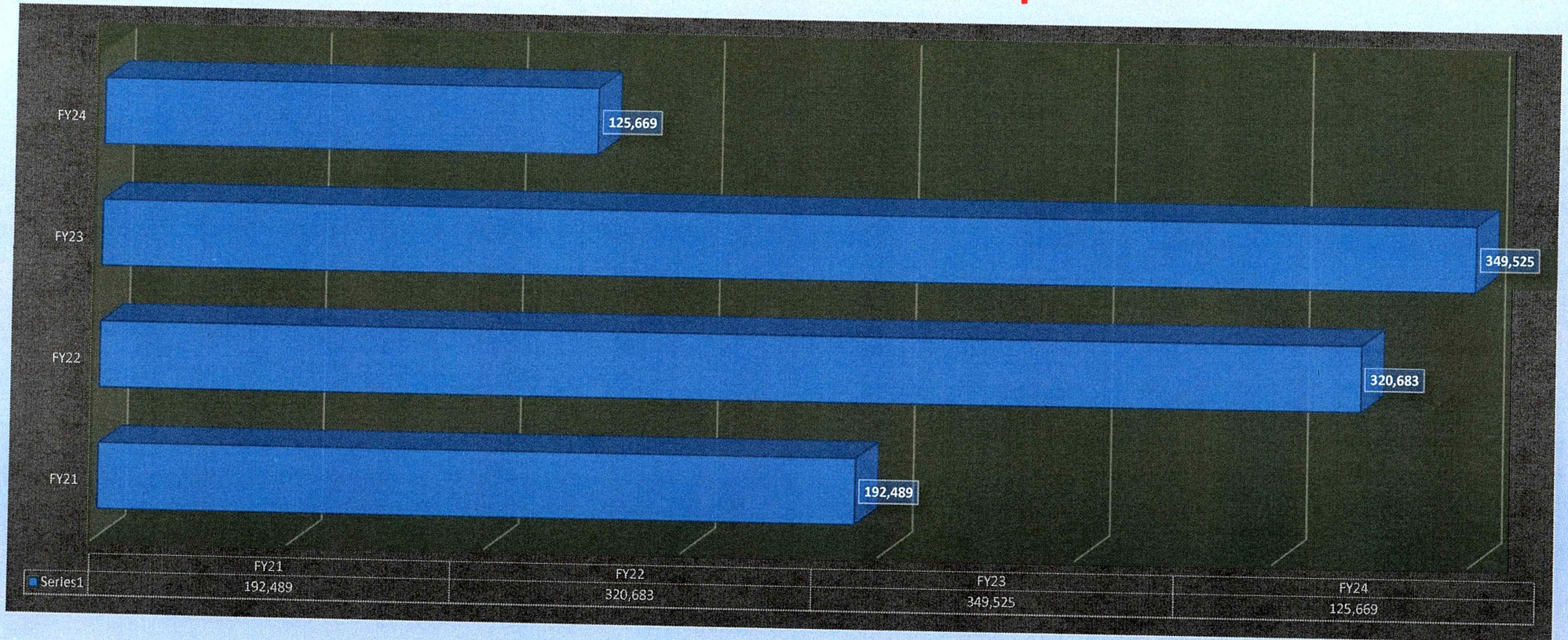
Park and Ride

| | FY21 | FY22 | FY23 | FY24 |
|--------------|---------------|---------------|---------------|---------------|
| Oct | 2,972 | 5,693 | 6,968 | 5,885 |
| Nov | 3,474 | 4,868 | 6,767 | 5,132 |
| Dec | 2,653 | 4,228 | 5,220 | 4,503 |
| Jan | 1,777 | 4,828 | 4,699 | 4,204 |
| Feb | 1,478 | 4,254 | 4,855 | 1,061 |
| March | 2,377 | 4,298 | 5,030 | |
| April | 2,541 | 5,403 | 5,373 | |
| May | 4,284 | 5,355 | 5,562 | |
| June | 4,476 | 5,368 | 5,532 | |
| July | 3,005 | 5,020 | 5,845 | |
| Aug | 4,314 | 5,506 | 5,904 | |
| Sept | 5,670 | 6,304 | 6,041 | |
| Total | 39,021 | 61,125 | 67,796 | 20,785 |





Total Ridership For all Modes of Transportation



STAFFING REPORT

- Brazoria County:

- 0– CDL Positions Open
- 3 – Non CDL Position Open
- 0 – Part Time Position Open
- 0 – Porter Position Open
- 0 – Mechanic Position Open

- Galveston County:

- 0– CDL Position Open
- 0– Park and Ride Position Open
- 5– Non CDL Position Open
- 0 – Porter Position Open
- 0 – Mechanic Position Open
- 0 – Dispatcher Position Open



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January 23,2024

Board Meeting Minutes

1. **Call to order** Quorum was established at 2:00 p.m. Chairman Holmes opened the meeting.
Following: Board Members were present: Stephen Holmes, Dude Payne, Gerald Roznovsky, Amy Skicki, Modesto Mundo, Chris Whittaker, Rick Elizondo, CJ Snipes, Neal Cooper
Guest: Paula Alexander GCTD Counsel joined Virtual

2. **Citizens Comments: none**

3. **Executive Directors Report:** Sean discussed budget handout and spoke to the Board about new funding received
Operations Report: Ted spoke about Ridership trending in good direction Park and ride ridership, Ridership for para transit and fixed route are both up. We have two non CDL positions in Brazoria avail, Three CDL in Galveston County, two Park and Ride open all over positions have been filled. Ted gave update on upcoming launch of Spare Labs

6. **Consent Agenda:**
Consideration and Approval or Recommendations and Acceptance of Consent Agenda items. (Consent agenda items may be pulled from the consideration for individual action or presentation)
a. Review and approval of September Board Minutes
On motion by Dude Payne, seconded by Gerald Roznovsky the board voted to approve the November 2023, Board minutes. With One amendment to be made the motion was carried with all members voting in favor.
b. Review and approval of September and October Check Register on motion by Dude Payne seconded by Gerald Roznovsky, the board voted to approve November and

December Check Register. The motion was carried with all members voting in favor.

6. Action Items:

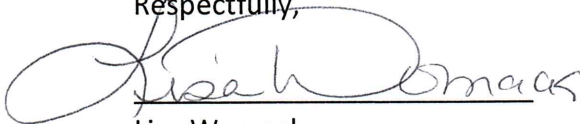
a. Consider approval to purchase Lytx Cameras for all vehicles with one time installation cost not to exceed \$125,000 .00and annual subscription not to exceed \$20,000.00 a year on motion by Gerald Roznovsky seconded by Chris Whittaker, the board voted to approve to purchase cameras for all vehicles from Lytx with one time installation cost not to exceed \$125,000.00 and annual subscription not to exceed \$20,00.00 a year motion carried all members voting in favor.

**7. Upcoming Meeting Date March 19,2024
2pm at Texas City Administration Office**

8. Adjournment

There being no further business to bring before the Board of Directors, the meeting was adjourned at 2:17 pm

Respectfully,



Lisa Womack
Secretary to Board of Directors

Approved as to Content and Forum,

Stephen Holmes
Chairman of the Board of Directors

January 2024 Check Register

| Check # | Vendor | Amount | Date |
|---------|---------------------------------|--------------|-----------|
| 3926 | A-Teams Heating & AC | \$ 1,765.00 | 1/3/2024 |
| 3927 | Allen & Kerber | \$ 487.42 | 1/3/2024 |
| 3928 | Alsco | \$ 341.96 | 1/3/2024 |
| 3929 | Amazon Capital Services | \$ 579.85 | 1/3/2024 |
| 3930 | CED-TIDAL ELECTRICAL | \$ 226.25 | 1/3/2024 |
| 3931 | Centerpoint Energy | \$ 152.20 | 1/3/2024 |
| 3932 | City of Lake Jackson | \$ 168.50 | 1/3/2024 |
| 3933 | City of Lake Jackson - IRR | \$ 31.00 | 1/3/2024 |
| 3934 | City of League City | \$ 327.34 | 1/3/2024 |
| 3935 | Comcast Business | \$ 806.62 | 1/3/2024 |
| 3936 | DISA Global Solutions | \$ 1,067.44 | 1/3/2024 |
| 3937 | Engie Resources LLC | \$ 1,291.72 | 1/3/2024 |
| 3938 | Full Source | \$ 659.75 | 1/3/2024 |
| 3939 | GB Tech | \$ 9,059.00 | 1/3/2024 |
| 3940 | Gillig LLC | \$ 3,103.35 | 1/3/2024 |
| 3941 | HiTouch | \$ 45.08 | 1/3/2024 |
| 3942 | Juan Gallegos | \$ 26.00 | 1/3/2024 |
| 3943 | Kleen Supply Company | \$ 406.53 | 1/3/2024 |
| 3944 | Mitchell1 | \$ 2,224.54 | 1/3/2024 |
| 3945 | The Home Depot | \$ 98.98 | 1/3/2024 |
| 3946 | TNT Signs | \$ 75.00 | 1/3/2024 |
| 3947 | Waste Connections | \$ 181.17 | 1/3/2024 |
| 3948 | Yaklin | \$ 1,554.67 | 1/3/2024 |
| 3949 | Centerpoint Energy | \$ 36.90 | 1/3/2024 |
| 3950 | Engie Resources LLC | \$ 456.10 | 1/3/2024 |
| 3951 | Engie Resources LLC | \$ 689.00 | 1/3/2024 |
| 3952 | TML Intergovernmental Risk Pool | \$ 93,321.25 | 1/5/2024 |
| 3953 | Brasco International | \$ 13,250.00 | 1/5/2024 |
| 3954 | 902 Gulf llc | \$ 3,194.70 | 1/11/2024 |
| 3955 | AIRGAS USA | \$ 35.14 | 1/11/2024 |
| 3956 | Alert Alarms | \$ 585.00 | 1/11/2024 |

| | | |
|---|-------------|-----------|
| 3957 City of Texas City | \$ 2,549.04 | 1/11/2024 |
| 3958 Comcast Business | \$ 412.77 | 1/11/2024 |
| 3959 Johnson Controls | \$ 3,219.16 | 1/11/2024 |
| 3960 The Hertz Corp | \$ 9,659.80 | 1/11/2024 |
| 3961 The Home Depot | \$ 13.28 | 1/11/2024 |
| 3962 TNT Signs | \$ 302.00 | 1/11/2024 |
| 3963 Transportation Equipment Sales Corp | \$ 253.05 | 1/11/2024 |
| 3964 ULINE | \$ 314.01 | 1/11/2024 |
| 3965 The Hertz Corp | \$ 8,600.40 | 1/11/2024 |
| 3966 A-1 Fire Equipment | \$ 1,100.00 | 1/26/2024 |
| 3967 AFCO Insurance | \$ 6,608.33 | 1/26/2024 |
| 3968 Allen & Kerber | \$ 296.86 | 1/26/2024 |
| 3969 Altus Receivables | \$ 863.89 | 1/26/2024 |
| 3970 Amazon Capital Services | \$ 2,157.70 | 1/26/2024 |
| 3971 AT&T | \$ 220.67 | 1/26/2024 |
| 3972 Blender Direct | \$ 5,119.50 | 1/26/2024 |
| 3973 BlueTriton Brands Inc | \$ 201.52 | 1/26/2024 |
| 3974 Campbells Towing | \$ 150.00 | 1/26/2024 |
| 3975 City of Texas City | \$ 676.99 | 1/26/2024 |
| 3976 Coastal Direct Auto and Fleet Services | \$ 150.75 | 1/26/2024 |
| 3977 Cummins Southern Plains LLC | \$ 881.58 | 1/26/2024 |
| 3978 DISA Global Solutions | \$ 1,310.04 | 1/26/2024 |
| 3979 Engie Resources LLC | \$ 1,708.43 | 1/26/2024 |
| 3980 Eric Jenson | \$ 120.00 | 1/26/2024 |
| 3981 Fastenal Company | \$ 168.06 | 1/26/2024 |
| 3982 Gillig LLC | \$ 1,979.09 | 1/26/2024 |
| 3983 Heritage-Crystal Clean | \$ 129.60 | 1/26/2024 |
| 3984 HiTouch | \$ 681.88 | 1/26/2024 |
| 3985 Kleen Supply Company | \$ 635.72 | 1/26/2024 |
| 3986 VOID | \$ - | 1/26/2024 |
| 3987 Lacey Hernandez | \$ 120.00 | 1/26/2024 |
| 3988 Marcus Alexander | \$ 236.91 | 1/26/2024 |
| 3989 Pitney Bowes, Inc. | \$ 215.13 | 1/26/2024 |

| | | |
|--|-------------|-----------|
| 3990 Smart Stop | \$ 289.00 | 1/26/2024 |
| 3991 T & C Cleaners | \$ 131.80 | 1/26/2024 |
| 3992 VOID | \$ - | 1/26/2024 |
| 3993 The Aftermarket Parts Company LLC | \$ 182.68 | 1/26/2024 |
| 3994 The Home Depot | \$ 1,744.97 | 1/26/2024 |
| 3995 TNT Signs | \$ 684.50 | 1/26/2024 |
| 3996 Transportation Equipment Sales Corp | \$ 947.52 | 1/26/2024 |
| 3997 T&W Tire | \$ 5,856.33 | 1/26/2024 |
| 3998 T&W Tire | \$ 7,853.12 | 1/26/2024 |
| 3999 T&W Tire | \$ 5,137.30 | 1/26/2024 |

February 2024 Check Register

| Check # | Vendor | Amount | Date |
|---------|--|--------------|----------|
| 4000 | A-1 Fire Equipment | \$ 380.00 | 2/9/2024 |
| 4001 | Alert Alarms | \$ 1,165.00 | 2/9/2024 |
| 4002 | ALSCO | \$ 427.25 | 2/9/2024 |
| 4003 | Bevis Pest Control | \$ 445.00 | 2/9/2024 |
| 4004 | CED-TIDAL ELECTRICAL | \$ 1,060.00 | 2/9/2024 |
| 4005 | Centerpoint Energy | \$ 233.37 | 2/9/2024 |
| 4006 | City of Lake Jackson | \$ 180.18 | 2/9/2024 |
| 4007 | City of Lake Jackson - IRR | \$ 31.00 | 2/9/2024 |
| 4008 | Coastal Direct Auto and Fleet Services | \$ 80.00 | 2/9/2024 |
| 4009 | Coastal Welding Supply | \$ 69.37 | 2/9/2024 |
| 4010 | Comcast Business | \$ 806.20 | 2/9/2024 |
| 4011 | DISA Global Solutions | \$ 706.09 | 2/9/2024 |
| 4012 | Dreyfus Printing | \$ 1,554.00 | 2/9/2024 |
| 4013 | GB Tech | \$ 7,453.20 | 2/9/2024 |
| 4014 | Gillig LLC | \$ 2,446.90 | 2/9/2024 |
| 4015 | Grease Monkey | \$ 25.50 | 2/9/2024 |
| 4016 | Harris County Accounts Receivable | \$ 334.20 | 2/9/2024 |
| 4017 | Heritage-Crystal Clean | \$ 227.00 | 2/9/2024 |
| 4018 | HiTouch | \$ 191.70 | 2/9/2024 |
| 4019 | Kleen Supply Company | \$ 156.98 | 2/9/2024 |
| 4020 | Language Line Services | \$ 82.76 | 2/9/2024 |
| 4021 | Leonard Gibbs | \$ 112.56 | 2/9/2024 |
| 4022 | Olson & Olson | \$ 624.00 | 2/9/2024 |
| 4023 | Spare Labs | \$ 30,000.00 | 2/9/2024 |
| 4024 | T&W Tire | \$ 6,581.00 | 2/9/2024 |
| 4025 | The Aftermarket Parts Company LLC | \$ 214.30 | 2/9/2024 |
| 4026 | The Hertz Corp | \$ 9,464.95 | 2/9/2024 |
| 4027 | TNT Signs | \$ 232.00 | 2/9/2024 |
| 4028 | Waste Connections | \$ 181.17 | 2/9/2024 |
| 4029 | Yaklin Ford | \$ 2,416.52 | 2/9/2024 |
| 4030 | Centerpoint Energy | \$ 37.82 | 2/9/2024 |

| | | |
|---|--------------|-----------|
| 4031 T&W Tire | \$ 6,245.12 | 2/9/2024 |
| 4032 The Hertz Corp | \$ 9,041.90 | 2/9/2024 |
| 4033 The Hertz Corp | \$ 9,398.12 | 2/9/2024 |
| 4034 The Hertz Corp | \$ 1,425.00 | 2/9/2024 |
| 4035 4imprint | \$ 135.90 | 2/20/2024 |
| 4036 A-1 Fire Equipment | \$ 1,055.00 | 2/20/2024 |
| 4037 AIRGAS USA | \$ 35.14 | 2/20/2024 |
| 4038 Avix One Consulting | \$ 10,453.84 | 2/20/2024 |
| 4039 Blackbaud | \$ 13,547.54 | 2/20/2024 |
| 4040 Brazosport Tire | \$ 150.00 | 2/20/2024 |
| 4041 Campbells Towing | \$ 150.00 | 2/20/2024 |
| 4042 City of Texas City | \$ 466.99 | 2/20/2024 |
| 4043 Coastal Direct Auto and Fleet Services | \$ 229.50 | 2/20/2024 |
| 4044 Gass Automotive | \$ 582.00 | 2/20/2024 |
| 4045 VOID - \$9059 | \$ - | 2/20/2024 |
| 4046 Harris County Toll Road Authority | \$ 27.93 | 2/20/2024 |
| 4047 Lacey Hernandez | \$ 364.11 | 2/20/2024 |
| 4048 Northern Tool & Equipment | \$ 301.23 | 2/20/2024 |
| 4049 Smart Stop | \$ 289.00 | 2/20/2024 |
| 4050 The Aftermarket Parts Company LLC | \$ 1,603.13 | 2/20/2024 |
| 4051 4imprint | \$ 1,429.25 | 2/27/2024 |
| 4052 AFCO Insurance | \$ 6,608.33 | 2/27/2024 |
| 4053 Allen & Kerber | \$ 292.12 | 2/27/2024 |
| 4054 ALSCO | \$ 341.96 | 2/27/2024 |
| 4055 BlueTriton Brands | \$ 179.56 | 2/27/2024 |
| 4056 Centerpoint Energy | \$ 140.04 | 2/27/2024 |
| 4057 Cummins Southern Plains LLC | \$ 1,903.03 | 2/27/2024 |
| 4058 DISA Global Solutions | \$ 1,322.84 | 2/27/2024 |
| 4059 Gass Automotive | \$ 462.00 | 2/27/2024 |
| 4060 VOID - GB Tech \$5280.00 | \$ - | 2/27/2024 |
| 4061 Gillig LLC | \$ 2,080.95 | 2/27/2024 |
| 4062 TNT Signs | \$ 656.00 | 2/27/2024 |
| 4063 Waste Connections | \$ 188.75 | 2/27/2024 |

4064 Allen & Kerber

\$ 299.97 2/27/2024



Access Care of Coastal Texas, Inc.

MEMORANDUM OF UNDERSTANDING
BETWEEN
ACCESS CARE OF COASTAL TEXAS
AND
Gulf Coast Transit District

Access Care of Coastal Texas, INC. (ACCT) and Gulf Coast Transit District (GCTD) enter into this Memorandum of Understanding to promote an ongoing relationship to assure that persons living with HIV/AIDS are provided the best possible care.

According to the agreement between ACCT and GCTD, GCTD will provide ACCT transportation services upon request. Current price provisions are as follows:

- One Way passenger trips from Residential Address to client's requested location- \$20.24 per trip in Galveston County and \$45.00 per trip in Brazoria County.**

This Agreement will commence on the date of execution hereof by the ACCT and GCTD will continue until cancellation of one of the parties after 30 days' notice.

Lesley Sommer, CEO
Access Care of Coastal Texas, INC.

Date

Sean Middleton, Executive Director
Gulf Coast Transit District

Date