



**Connect
Transit.**

AGENDA

GCTD Board of Directors Meeting

Meeting will be in-person

Tuesday June 28, 2022, 2:00 p.m.

Lake Jackson Administration & Maintenance Facility

101 Canna Lane, Lake Jackson, TX

1. **Call to order**.....Chairman Holmes
2. **Citizens Comments (3 Minute Maximum Time)**Chairman Holmes
3. **Presentation**
 - Dave Simpson from ride with Via/Remix
 - AT&T Camera Presentation
 - Biz Library
4. **Executive Director's Reports**.....Sean Middleton
 - a. Operations Report.....Ted Ross
 - b. Budget Finance Report.....Worth Ferguson
5. **Consent Agenda**.....Chairman Holmes

Consideration and approval of recommendations and acceptance of consent for individual action items (Consent Agenda items may be pulled from form this consideration for individual action or presentation.)

- a. Review and approval of May 2022 Board Minutes.
- b. Review and approval of May Check Register.

6. Action Items.....Chairman Holmes

- a. Consider approval of Amendment #1 with Remix Proposal for Gulf Coast Transit District Via not to exceed \$12,000.00
- b. Consider approval of the employee cost of living raises as discussed at the Finance Committee meeting
- c. Consider approval to allow the Executive Director to enter into a contract with HeindfeldMeech Audit firm for the required independent audit sole source award.

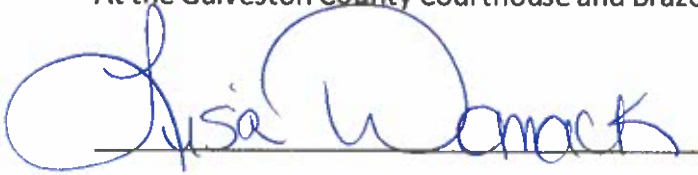
7. Upcoming Meetings

July Board Meeting: Tuesday July 19, 2022, at 2:00 p.m. at the Texas City Administration Building.

8. Adjournment.....Chairman Holmes

I hereby certify posting this Notice and Agenda at 10:00a.m. June 23, 2022

At the Galveston County Courthouse and Brazoria County Courthouse.

A handwritten signature in blue ink that reads "Lisa Womack". The signature is written in a cursive style with a large, prominent loop for the letter "L".

Lisa Womack, Board Secretary

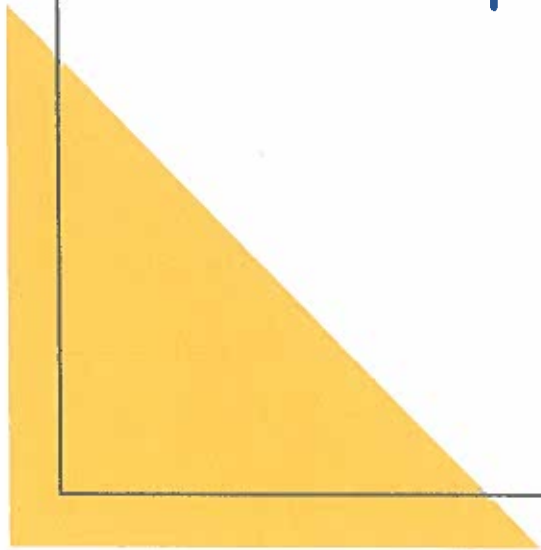
"Pursuant to the Texas Government Code, Section 551.127, on a regular, non-emergency basis, members may attend and participate in the meeting remotely by video conference. Should that occur, a quorum of the members will be physically present at the location noted above on the agenda."



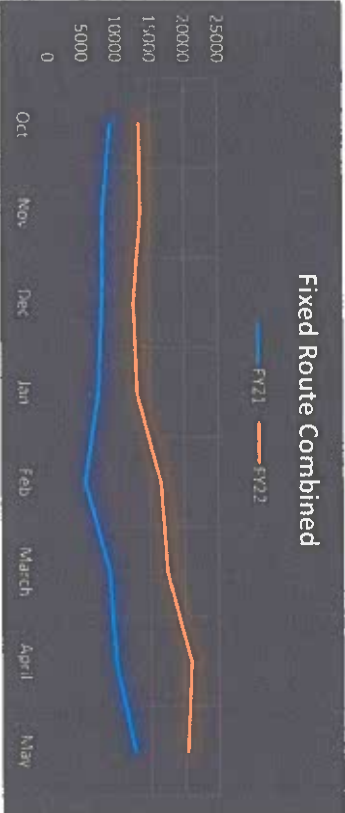
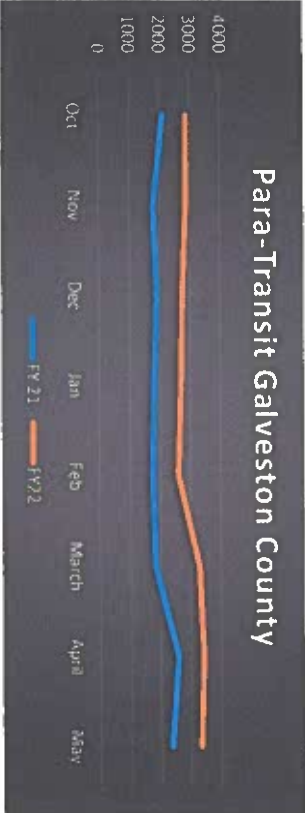
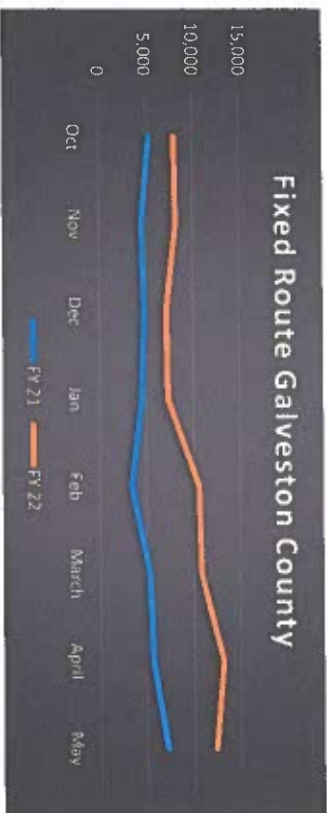
GCTD

GULF COAST TRANSIT DISTRICT

OPERATIONS REPORT
Ted Ross, Director of Operations
June 28, 2022



GALVESTON COUNTY TRANSIT DASHBOARD



Fixed Route	
FY 21	FY 22
Oct. - 5,401	Oct. - 8,022
Nov. - 4,558	Nov. - 8,190
Dec. - 4,868	Dec. - 7,174
Jan. - 4,559	Jan. - 7,340
Feb. - 3,429	Feb. - 10,577
March - 5,370	March - 10,823
April - 5,713	April - 13,115
May - 7,169	May - 12,319
June - 7,249	June -
July - 7,413	July -
Aug. - 7,350	Aug. -
Sept. - 7,901	Sept. -
Total - 70,980	Total - 77,560 (YTD)

Projected ridership for FY22 - 92,178

Para-Transit	
FY 21	FY 22
Oct. - 2,124	Oct. - 2,882
Nov. - 1,795	Nov. - 2,878
Dec. - 1,918	Dec. - 2,758
Jan. - 1,818	Jan. - 2,701
Feb. - 1,750	Feb. - 2,603
March - 1,839	March - 3,303
April - 2,587	April - 3,427
May - 2,369	May - 3,342
June - 2,594	June -
July - 2,635	July -
Aug. - 2,683	Aug. -
Sept. - 2,658	Sept. -
Total - 26,770	Total - 23,894 (YTD)

Projected ridership for FY22 - 33,657

Report
A slight decrease in fixed route and nice increase Para-Transit routes.

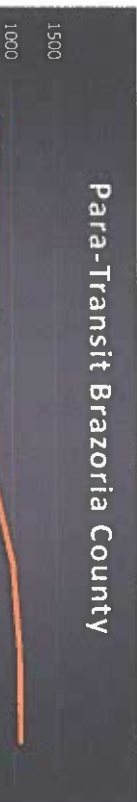
Bus Advertising:
To date we have 10 signed contracts with a value of 220,040

28 spots filled of 150 spots for lease

Manning Report
1 CDL position open
NO Non-CDL positions open
1 Porter position open

Fleet Report
Revenue Fleet - 15 MD Cutaway
Revenue Van - 10 Light Van
Revenue In Service - 22
Revenue Out of Service - 0 PM's / Minor Repairs
State of Good Repair - 90%

BRAZORIA COUNTY TRANSIT DASHBOARD



Total Ridership for FY22 YTD: 198,262

Month	FY 21	Fixed Route	FY 22
Oct	3,830		5,526
Nov	3,474		5,500
Dec	3,022		5,513
Jan	2,790		5,787
Feb	1,905		6,012
March	3,553		6,686
April	4,167		7,803
May	5,458		8,034
June	5,487		
July	5,560		
Aug	5,347		
Sept	5,173		
Total	49,766	Projected ridership for FY22 - 66,978	50,861 (YTD)

Month	FY 21	Para-Transit	FY 22
Oct	848		814
Nov	717		789
Dec	735		780
Jan	674		739
Feb	345		760
March	375		995
April	355		1,069
May	291		1,074
June	432		
July	321		
Aug	394		
Sept	465		
Total	5,952	Projected ridership for FY22 - 9,366	7,020 (YTD)

Operations Update

Increase in both fixed route and para-transit services

The Maintenance shop: Is fully staffed with no open positions at this time. Hired a new mechanic that will be base in Brazoria County but will be servicing Galveston County buses.

Personnel:
2 CDL position open. No Non CDL positions open.

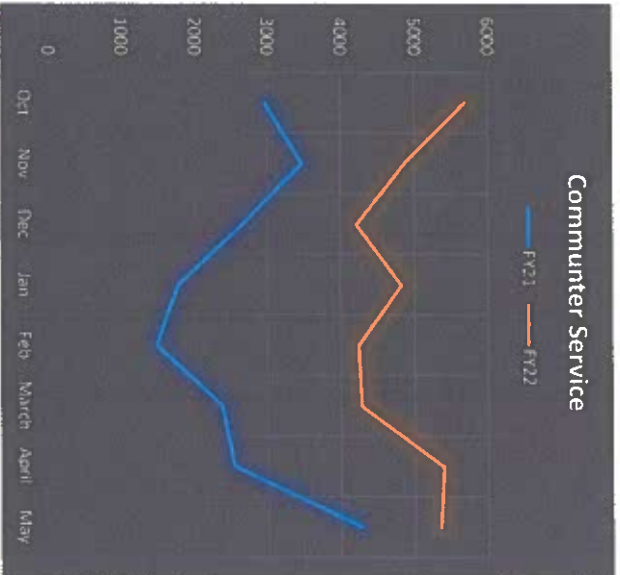
Facilities Report

Lake Jackson Maintenance Facility
101 Canna Ln.
Lake Jackson, Tx 77566
Condition: New / Excellent

Fleet Report

Revenue Fleet - 12 MD Cutaway
Revenue Van - 4 Light Van
Revenue In Service - 12
Revenue Out of Service - 0 PM's / Minor Repairs
State of Good Repair - 91%

LEAGUE CITY PARK & RIDE TRANSIT DASHBOARD



Facilities Report

League City Park & Ride
2214 Gulf Fwy S.
League City, Tx 77573
Condition: Excellent

FY 21		FY 22	
Oct. -	2,972	Oct. -	5,693
Nov. -	3,474	Nov. -	4,868
Dec. -	2,653	Dec. -	4,228
Jan. -	1,777	Jan. -	4,828
Feb. -	1,478	Feb. -	4,254
March -	2,377	March -	4,298
April -	2,541	April -	5,403
May -	4,284	May -	5,355
June -	4,476	June -	
July -	3,005	July -	
Aug. -	4,314	Aug. -	
Sept. -	5,670	Sept. -	
Total -	39,021	Total -	38,927 (YTD)

Projected ridership for Commuter service – 58,851
 FY22 Projected ridership for all modes of transportation – 261,030
 FY21 Total Ridership – 192,489

Staffing Report

- We have no vacant positions at the Park & Ride.

Ridership has continued to have a good increase over last year

At this time, we are on track to hit our projected ridership for the year.

Fleet Report

Revenue Fleet – 11 HD Commuter
Revenue In Service – 11
Revenue Out of Service – 0
3 buses from Island Transit have been put into service
State of Good Repair – 87.5%

With the upcoming bridge closure at Delany/Monticello the Park and Ride routes will be re-routed to the Admin building and routes adjusted to begin 20 minutes earlier. The new bus stop times were published on June 15 and are available on GCTD website.

Gulf Coast Transit District
 FISCAL YEAR 2022 LINE ITEM REVENUES AND EXPENDITURES
 APRIL

ACCOUNT	DESCRIPTION	TOTAL	RURAL	TCLM	LJA	Transition	Difference
1	Operations						
6001	Operator Salaries	156,312.17	20,320.58	78,875.12	57,116.47		
6002	Operator Bonus and Overtime	40,241.99	5,231.45	20,306.06	14,704.39		
6003	Operator Paid Absences	0.00					
6006	Payroll Taxes	14,449.92	1,878.49	7,291.43	5,280.00		
6007	Health	43,848.29	5,700.28	22,125.85	16,022.17		
6008	Dental	2,135.64	277.63	1,077.64	780.36		
6010	Retirement	15,598.53	2,027.81	7,871.02	5,699.70		
6011	Uniforms	1,701.03	221.13	858.34	621.56		
6024	Landscaping	0.00					
6026	Alarm and Security	0.00					
6027	Professional Services	169,224.31	21,999.16	85,390.59	61,834.56		
6028	Professional Services - Legal	0.00					
6030	Office Supplies	4,511.89	196.55	762.90	552.44		
6032	Building/Maintenance Repair	85.00	11.05	42.89	31.06		
6034	Computer Software	0.00					
6035	IT Purchases Under \$5,000	0.00					
6036	Other Office Equipment Over \$5,000	0.00					
6040	Electricity	3,769.24	490.00	1,901.96	1,377.28		
6041	Gas/Propane	59.17	7.69	29.86	21.62		
6042	Water	409.45	53.23	206.61	149.61		
6043	Garbage	478.88	62.25	241.64	174.98		
6045	Cleaning Supplies	0.00					
6046	Signage	1,755.00	228.15	895.57	641.28		
6047	Harris County RIDES - Tax Service	0.00					
6050	Communications Expense	22,399.73	2,911.86	11,302.90	8,184.86		
6051	Property Insurance - Flood	28,523.00	3,707.99	14,392.71	10,422.30		
6052	Property Insurance - Windstorm	0.00					
6060	Vehicle Licensing and Registration	0.00					
6061	Vehicle Insurance	0.00					
6062	Vehicle Fuel	166,033.63	21,584.40	83,780.67	60,668.76		
6063	Oil & Lubricant	0.00					
6065	Drug Testing/Physicians	2,296.74	298.58	1,158.94	839.73		
6067	Advertising - Window Signage	1,396.00	181.48	704.42	510.10		
6068	Advertising - Panel Signage	918.00	119.34	463.22	335.44		
6091	Travel	53.50	6.96	27.00	19.55		
6093	Subscriptions	8,134.96	1,057.54	4,104.90	2,972.51		
6220	Vehicle Lease	34,762.00	4,519.06	17,540.91	12,702.03		
6398	Miscellaneous - Not Eligible	1,709.55	222.24	862.64	624.67		
6399	Miscellaneous - Eligible	109.70	14.26	53.05	40.08		
	Total Expenses (Operations)	717,917.42	90,899.64	352,830.46	255,497.92		
							714,072.23
							Not Eligible

2 & 3	Maintenance	APRIL	RURAL	TCLM	LJA	Difference
6001	Operator Salaries	12,326.53	1,602.45	6,219.97	4,504.11	
6002	Operator Bonus and Overtime	2,970.15	386.12	1,498.74	1,085.29	
6003	Operator Paid Absences	0.00				
6006	Payroll Taxes	1,121.08	145.74	565.70	409.64	
6007	Health	(467.30)	(60.75)	(235.80)	(170.75)	Not Eligible
6008	Dental	0.00				
6010	Retirement	1,529.64	198.85	771.86	558.93	
6020	Vehicle Parts	0.00				
6021	Vehicle Maintenance Contracts - Galveston	100,760.98	13,098.93	50,843.99	36,818.06	

515.30		
43,720.59		119,651.32
43,720.59		

	Transit on	Difference	
2.74	-	-	-
20,312.43	8,250.00	-	-
1,532.52	-	-	-
4,412.44	1,250.00	-	-
175.83	-	-	-
3,045.34	800.00	-	-

Not Eligible

96.83	-	-	-
239.08	-	-	-
566.05	-	-	-

1,295.48	-	-	-
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750.53	-	-	-
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26.24	-	-	-
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32,269.68	8,300.00	-	89,113.30
336,912.26	8,300.00	-	
331,488.19	8,300.00	907,192.62	

6024	Landscaping	0.00	-	-	-
6032	Building Maintenance/Repair	0.00	-	-	-
6045	Cleaning Supplies	0.00	-	-	-
6066	Shop Supplies	1,410.24	183.33	711.61	60,376.06
	Total Expenses (Preventive Maintenance)	119,651.32	15,554.67	60,376.06	60,376.06

		April	RURAL	TCLM	UA
General Administration					
6002	Admin Bonus and Overtime	7.50	0.98	3.78	-
6004	Admin Salary and Wages	55,589.56	975.64	28,050.49	-
6005	Other Salary and Wages - Paid Absences	0.00	-	-	-
6006	Payroll Taxes	4,194.09	545.23	2,116.34	-
6007	Health	12,075.64	319.83	6,093.37	-
6008	Dental	481.20	62.56	242.81	-
6010	Retirement	8,334.27	283.46	4,205.47	-
6011	Uniform	0.00	-	-	-
6024	Landscaping	0.00	-	-	-
6026	Alarm and Security	265.00	34.45	133.72	-
6027	Professional Services	654.30	85.06	330.16	-
6028	Professional Services - Legal	0.00	-	-	-
6030	Office Supplies	1,549.13	201.39	781.68	-
6032	Building Maintenance/Repair	0.00	-	-	-
6034	Computer Software	0.00	-	-	-
6035	IT Purchases Under \$5,000	0.00	-	-	-
6040	Electricity	0.00	-	-	-
6041	Gas/Propane	0.00	-	-	-
6042	Water	0.00	-	-	-
6043	Garbage	0.00	-	-	-
6044	Printing/Duplication	3,518.00	457.34	1,775.18	-
6045	Cleaning Supplies	0.00	-	-	-
6050	Communications Expense	0.00	-	-	-
6064	Advertising	2,054.00	287.02	1,036.45	-
6067	Advertising - Window Signage	0.00	-	-	-
6068	Advertising - Panel Signage	0.00	-	-	-
6091	Travel	0.00	-	-	-
6093	Subscriptions	0.00	-	-	-
6096	Bank Charges	71.81	9.34	36.24	-
6999	Miscellaneous - E-igible	0.00	-	-	-
	Total Expenses (Transit Administration)	89,794.50	3,160.73	44,582.89	-
			111,564.78	455,259.79	-
			109,635.04	457,769.41	-

Gulf Coast Transit District		April			
FISCAL YEAR 2022 LINE ITEM REVENUES AND EXPENDITURES					
REVENUES					
0					
	Farebox	14,844.21			
	5307 Federal funds	0.00			
	FTA CARES	0.00			
	5311 CARES	0.00			
	State Funds (T&DOT)	0.00			
	Other Revenues	0.00			
	Sale Of Gen Fixed Assets	0.00			
	Total Revenues	14,844.21			

Operating 717,917.42
 PM 119,651.32
 Admin 88,794.50
 Total 926,363.24

907,192.64

Total Transit Operation Expenses		717,917.42	
Program Income-Farebox Revenues		(14,844.21)	
Eligible Expenses		(3,845.19)	
Sub-Total Eligible Expenses		699,228.02	x
Harris County RIDES		0.00	
5310 Funding		0.00	
Federal Share		80%	
Connector Federal Amount		0.00	Connector
Local Share		20%	
Local Amount		0.00	ST
		0.00	GF
Sub-Total Eligible Expenses		699,228.02	
Federal Grant (Operating) 50%		0.00	FED
5311 Grant (Operating)		45,449.82	FD
5311 State (Match)		45,449.82	ST
5307 CARES/ARP/CRRSAA (100%)		608,328.38	FED
5307 CARES- TGC		0.00	Expended
5311 State ARP		0.00	FED
Local Portion		0.00	Local Share
BAL.		0.00	

5311 OPS 00046
 5311 State 00086
 CARES/ARP/CRRSAA TCLM 050-02 LJA 002-02
 Expended

Preventive Maintenance		119,651.32	x
Sub-Total Eligible Expenses		0.00	
JAC Operations 50/50		0.00	JAC
ED OPS 50/50		0.00	ST
		0.00	Local Share
Total Cost Fleet Work order Activity for this period		0.00	
E & D OPS 50/50		0.00	ED
E & D PM 80/20		0.00	ED
E & D Local Portion		0.00	GF
Remaining Eligible Expenses		119,651.32	119,651.32
Federal Grant Maintenance 80%		0.00	FED
5307 FED CARES/ARP/CRRSAA 100%		104,096.65	FED
5311 Operating Grant (USE AFTER CARES) - MATCHED BY TDCs		0.00	
TDCs		0.00	
5311 State (Match)		15,554.67	FED
5311 State CARES (Use 18)		0.00	GF
Local Funding		0.00	

CARES/ARP/CRRSAA TCLM 050-02 LJA 002-02
 80% 00046
 20% 00086
 5311 CARES 00045

Transit Administration Total	Engine Expenses		
5311 State CARES Funding (USE 1ST)	88,313.30		
5311 Operating (USE AFTER CARES)	3,180.73	FED	
State Urban Funding	76,832.57	ST	
Planning (5307 CARES)	0.00	FED	
Rural Discretionary (Transition)	8,300.00	ST	
Local Funding	0.00	GF	
	\$0.00		

5311 CARES 00045
 80% 00046
 20% 00086
 CARES (TGC Invoices)
 Transition 00047

Local Share	\$0.00
5307- Fed Operating Grants	0.00
5307 CARES/ARP	712,425.03
State CARES Funds	18,735.40
5311 ARP	0.00
5311 Operating	45,449.82
5311 State (Match)	45,449.82
STATE Urban Funding (Admin)	76,832.57
Rural Discretionary (Transition)	8,300.00
Sept Total (Cell G82)	\$907,192.64

\$907,192.64
 \$0.00

5307 CARES/ARP	TXLM: TX-202-002-02	\$ 413,206.51	Total
	LIA: TX-2021-002-01	\$ 299,218.51	\$ 712,425.03
5311 CARES	PA: 5311-2021-GCTD-00045	\$ 1,157.00	Total
	PA: 5311-2021-GCTD-00046	\$ 1,618.98	
(5311 State match)	PA: STATE-R-2021-GCTD-00086	\$ 404.75	
	PMI: 5311-2021-GCTD-00046	\$ 15,554.67	\$ 18,735.40
Transition	RO-2020-GCTD-00047	\$ 8,300.00	
5311 OPS	OPS: 5311-2021-GCTD-00046	\$ 45,449.82	
5311 State	OPS: STATE-R-2021-GCTD-00086	\$ 45,449.82	
Urban State	TXLM: Local	\$ 44,562.89	Total
	LIA: STATE-U-2021-GCTD-00089	\$ 19,021.00	
	LIA: Local	\$ 13,248.68	\$ 76,832.57
Complete Total Draws		\$ 907,192.64	

703

Sean Middleton
 Sean Middleton, Executive Director
 Gulf Coast Transit District

Gulf Coast Transit District

Income Statement

04/30/2022

Actual 04/01/2022
04/30/2022

Expenses	
1-6001-00-1 Operator Salaries	\$156,312.17
1-6002-00-1 Operator Bonus and Overtime	\$40,241.89
1-6006-00-1 Payroll Taxes	\$14,449.92
1-6007-00-1 Health,	\$43,848.29
1-6008-00-1 Dental	\$2,135.64
1-6010-00-1 Retirement	\$15,598.53
1-6011-00-1 Uniforms	\$1,701.03
1-6027-00-1 Professional Services	\$169,224.31
1-6030-00-1 Office Supplies	\$1,511.89
1-6032-00-1 Building Maintenance/Repair	\$85.00
1-6040-00-1 Electricity	\$3,769.24
1-6041-00-1 Gas/Propane	\$59.17
1-6042-00-1 Water	\$409.45
1-6043-00-1 Garbage	\$478.88
1-6046-00-1 S gnage	\$1,755.00
1-6050-00-1 Communications Expense	\$22,389.73
1-6051-00-1 Property Insurance - Flood	\$28,523.00
1-6062-00-1 Vehicle Fuel	\$166,033.83
1-6065-00-1 Drug Testing/Physicals	\$2,296.74
1-6067-00-1 Advertising - Window Signage	\$1,396.00
1-6068-00-1 Advertising - Panel Signage	\$918.00
1-6091-00-1 Travel	\$53.50
1-6093-00-1 Subscriptions	\$8,134.96
1-6220-00-1 Vehicle Lease	\$34,762.00
1-6221-00-1 Unemployment Benefits	\$1,709.55
1-6998-00-1 Miscellaneous - Not Eligible	\$109.70
Totals for Function Code(s) 1 - Operating:	\$717,917.42
1-6001-00-2 Operator Salaries	\$12,326.53

Gulf Coast Transit District

Income Statement

04/30/2022

	Actual 04/01/2022
	04/30/2022
Totals for Funct on Code(s) 2 - Vehicle Maintenance:	<u>\$12,326.53</u>
1-6002-00-2 Operator Bonus and Overtime	\$2,970.15
Totals for Function Code(s) 2 - Vehicle Maintenance:	<u>\$2,970.15</u>
1-6006-00-2 Payroll Taxes	\$1,121.08
Totals for Function Code(s) 2 - Vehicle Maintenance:	<u>\$1,121.08</u>
1-6007-00-2 Health,	(\$467.30)
Totals for Function Code(s) 2 - Vehicle Maintenance:	<u>(\$467.30)</u>
1-6010-00-2 Retirement	\$1,529.64
Totals for Function Code(s) 2 - Vehicle Maintenance:	<u>\$1,529.64</u>
1-6021-00-2 Vehicle Maintenance Contracts - Galveston	\$100,760.98
Totals for Function Code(s) 2 - Vehicle Maintenance:	<u>\$100,760.98</u>
1-6066-00-2 Shop Supplies	\$1,410.24
Totals for Function Code(s) 2 - Vehicle Maintenance:	<u>\$1,410.24</u>
1-6002-00-4 Admin Bonus and Overtime	\$7.50
1-6004-00-4 Admin Salary and Wages (1099s Included)	\$55,589.56
1-6006-00-4 Payroll Taxes	\$4,194.09
1-6007-00-4 Health,	\$12,075.64
1-6008-00-4 Dental	\$481.20
1-6010-00-4 Retirement	\$8,334.27
1-6026-00-4 Alarm and Security	\$265.00
1-6027-00-4 Professional Services	\$654.30
1-6030-00-4 Office Supplies	\$1,549.13
1-6044-00-4 Printing/Duplication	\$3,518.00
1-6064-00-4 Advertising	\$2,054.00
1-6096-00-4 Bank Charges	\$71.81

Gulf Coast Transit District
Income Statement
 04/30/2022

	Actual 04/01/2022	
Totals for Function Code(s) 4 - General Administration	<u>04/30/2022</u>	<u>\$98,794.50</u>
Total Expenses	<u>\$926,363.24</u>	
BEGINNING FUND BALANCE	\$0.00	
NET SURPLUS/(DEFICIT)	(\$926,363.24)	
ENDING FUND BALANCE	<u>(\$926,363.24)</u>	



**Connect
Transit.**

May 17, 2022

Board Meeting Minutes

1. **Call to order:** Quorum was established at 2:00p.m. Chairman Holmes opened the meeting. The following Board Members were present: Dude Payne, Thelma Bowie, Chairman Holmes, Neal Cooper, Neal Bess jr., Rick Elizondo, Amy Skiki, Gerald Roznovsky, Tim Kelty, Chaise Cary for Mayor Skipworth
2. **Citizens Comments:** none
3. **Presentations:** Ivy Compton from Proterra gave a presentation to the Board Members on the Electric Buses the company sells. She spoke about how much electricity the buses use vs fuel cost. She also spoke on the life of the buses and the cost of each bus
Josh from Ride with Via/Remix gave presentation of their software to help increase ridership with route planning software.
4. **Operations Report:** Ridership in both counties is up and continuing to increase each month, we have three signed contracts for bus advertising and five pending contracts. There are no vacant spots for park and ride and both counties have no full-time open positions. The maintenance shop is also fully staffed at this time.
5. **Consent Agenda:**
 - a. Review and approval of April Board minutes on motion by Neal Bess Jr, seconded by Dude Payne, the board voted to approve April Board minutes the motion carried with all members voting in favor. Made amendment to minutes to include notice that Zoom link would be provided for legal counsel, presenters, and board members who did not want to vote.
 - b. Review and approval of April check register: on motion by Neal Bess Jr, seconded by Dude Payne, the board voted to approve the April check register the motion carried with all members voting in favor.
6. **Action Items:**
 - a. Consider approval to add June 19th to Current Holiday Calendar on motion by Amy Skiki, seconded by Neal Bess JR, the board voted to approve to add June 19th to the current holiday calendar the motion carried with all members voting in favor.
 - b. Consider approval to submit payments to the Goodman Corporation for services rendered not to exceed \$62,479.61 on motion by Amy Skiki seconded by Thelma Bowie, the board voted to approve to submit payments to The Goodman Corporation amount not to exceed \$62,479.61 the motion carried with all member voting in favor.
 - c. Consider approval to authorize the Executive Director to enter into an agreement with Creative Outdoor this item was Deferred.

7. Finance committee meeting Tuesday June 14, 2022 at 2:00 pm via zoom
Next regular Board Meeting June 21, 2022 2:00 pm in Lake Jackson

8. **Adjournment:** There being no further business to bring before the Board of Directors, the meeting was adjourned at 2:38 p.m.

A handwritten signature in black ink that reads "Lisa Womack". The signature is written in a cursive style with a large, prominent "L" and "W".

Lisa Womack
Secretary to the Board of Directors

Stephen Holmes
Chairman to the board of directors

May Check Register

CK#	Description	Amount	Date
2396	A-1 Fire Equipment	\$ 85.00	5/3/2022
2397	ALSCO	\$ 359.03	5/3/2022
2398	Anytime Lock & Safe	\$ 60.00	5/3/2022
2399	AT&T	\$ 6,944.75	5/3/2022
2400	Bevis Pest Control	\$ 355.00	5/3/2022
2401	Brazosport Tire	\$ 125.00	5/3/2022
2402	Chris & Phil's Body Shop	\$ 7,007.46	5/3/2022
2403	DISA Global Solutions	\$ 2,296.74	5/3/2022
2404	Hatch Electric, Inc.	\$ 49.80	5/3/2022
2405	HiTouch	\$ 747.91	5/3/2022
2406	Kendralyn Design Co.	\$ 2,054.00	5/3/2022
2407	Lone Star Oil Recovery	\$ 155.00	5/3/2022
2408	Pitney Bowes, Inc.	\$ 176.70	5/3/2022
2409	Scribbles	\$ 1,342.00	5/3/2022
2410	Soileau's Tire Pro's and Service	\$ 5,652.74	5/3/2022
2411	Sprint	\$ 5,019.96	5/3/2022
2412	Texas Work Force Commission	\$ 1,709.55	5/3/2022
2413	TNT Signs & Graphics	\$ 1,755.00	5/3/2022
2414	Yaklin Ford	\$ 515.89	5/3/2022
2415	Engie Resources LLC	\$ 313.13	5/3/2022
2416	Centerpoint Energy	\$ 26.63	5/3/2022
2417	City of Lake Jackson	\$ 166.30	5/3/2022
2418	City of Lake Jackson - IRR	\$ 155.04	5/3/2022
2419	Engie Resources LLC	\$ 705.26	5/3/2022
2420	Centerpoint Energy	\$ 32.54	5/3/2022
2421	O'Reilly	\$ 934.82	5/3/2022
2422	O'Reilly	\$ 475.42	5/3/2022
2423	Avis Rent A Car	\$ 8,659.00	5/3/2022
2424	Avis Rent A Car	\$ 9,925.00	5/3/2022
2425	VOID	\$ -	
2426	VOID	\$ -	
2427	Avis Rent A Car	\$ 8,768.00	5/3/2022
2428	Avis Rent A Car	\$ 7,410.00	5/3/2022
2429	M&R Fleet Services	\$ 6,631.00	5/3/2022
2430	M&R Fleet Services	\$ 5,075.96	5/3/2022
2431	M&R Fleet Services	\$ 7,819.70	5/3/2022
2432	M&R Fleet Services	\$ 5,351.95	5/3/2022
2433	M&R Fleet Services	\$ 9,262.13	5/3/2022
2434	M&R Fleet Services	\$ 6,704.55	5/3/2022
2435	M&R Fleet Services	\$ 8,847.38	5/3/2022
2436	M&R Fleet Services	\$ 9,912.32	5/3/2022
2437	M&R Fleet Services	\$ 8,994.09	5/3/2022
2438	M&R Fleet Services	\$ 7,652.09	5/3/2022
2439	VOID	\$ -	
2440	M&R Fleet Services	\$ 6,335.98	5/3/2022

2441 VOID	\$	-	
2442 M&R Fleet Services	\$	4,872.74	5/3/2022
2443 DATIS HR Cloud Inc.	\$	2,500.00	5/3/2022
2444 GB Tech	\$	5,350.67	5/3/2022
2445 Alert Alarms	\$	10.00	5/4/2022
2446 Comcast Business	\$	753.95	5/4/2022
2447 VOID	\$	-	
2448 Michael Brown	\$	65.00	5/13/2022
2449 Alert Alarms	\$	336.00	5/13/2022
2450 AT&T	\$	452.10	5/13/2022
2451 Bevis Pest Control	\$	86.60	5/13/2022
2452 Brazosport Tire	\$	125.00	5/13/2022
2453 Comcast Business	\$	636.21	5/13/2022
2454 Comcast Business	\$	915.44	5/13/2022
2455 Engie Resources LLC	\$	1,267.05	5/13/2022
2456 Gay Walker	\$	286.55	5/13/2022
2457 Jesse Lopez	\$	148.50	5/13/2022
2458 Karen Hart	\$	28.39	5/13/2022
2459 M&R Fleet Services	\$	15,117.00	5/13/2022
2460 Nexlar Security	\$	544.50	5/13/2022
2461 Relias	\$	7,249.96	5/13/2022
2462 Scribbles	\$	55.00	5/13/2022
2463 The Aftermarket Parts Company LLC	\$	2,479.06	5/13/2022
2464 The Goodman Corporation	\$	62,479.61	5/13/2022
2465 TML Intergovernmental Risk Pool	\$	76,716.50	5/13/2022
2466 Waste Connections	\$	151.70	5/13/2022
2467 Engie Resources LLC	\$	1,483.80	5/13/2022
2468 Raymond Damian	\$	350.00	5/13/2022

**Amendment #1 to the
Remix Proposal for Gulf Coast Transit District via The Goodman Corporation**

Remix Technologies LLC (“**Remix**”) and Gulf Coast Transit District (GCTD) (“**Customer**”) and, together with Remix, the “**Parties**”) have entered into that certain agreement titled Remix Proposal for Gulf Coast Transit District via The Goodman Corporation (the “**Agreement**”), dated November 1, 2021 and extended through October 31, 2023. Upon execution of this Amendment #1 (the “**Amendment**”), the Parties agree to modify the Agreement as follows:

1. **Amendment:** The Parties agree to add On Demand Planning Platform services to the Agreement, as detailed below:
2. **Price:** Customer shall pay to Remix \$11,400 USD, as detailed in the table below, in consideration for this extension of the Agreement, due and payable upon signing this extension.

Remix On Demand Planning Platform License	<p>Total Amendment Value: \$11,400 USD / 16 Months</p> <p style="margin-left: 20px;">➤ 7/1/2022 - 10/31/2023: \$10,500 On Demand Planning + \$900 Implementation Fee</p> <p>Pricing valid if signed by June 30, 2022.</p> <p>Includes:</p> <ul style="list-style-type: none"> ● Remix licenses for an unlimited number of users within GCTD. ● Software as a Service (SaaS): fully hosted, cloud-based web platform. ● Platform functionality as described in the Agreement with continuous improvements released throughout the course of the contract ● Dedicated Customer Success staff ● Premium Enterprise Support: response to requests in 1 business day
Marketing Terms	Willingness to work with Remix to develop a case study, mutually agreeable press release, ability to use Customer as a reference.
Estimated Renewal Pricing	<i>\$8,250 USD annually</i>

3. **Conflicts, Use of Terms, Governing Law.** Capitalized terms used but not defined herein have the meanings set forth in the Agreement. Except as expressly provided herein, the terms and conditions of the Agreement remain unchanged. This Amendment #1 will be governed by the same law as the Agreement.

REMIX TECHNOLOGIES LLC

GULF COAST TRANSIT DISTRICT (GCTD)

By:

By:

Name:

Name:

Title:

Title:

Date:

Date:

Remix Billing Information

**Gulf Coast Transit District (GCTD)
Billing Information**

Attn

Accounts Receivable

Attn

Address

10 Crosby St, Floor 2
New York, NY 10013

Address

Email

AR@ridewithvia.com

Email

Phone

Wages and Salaries Proposal

Group 1:

Drivers, Porters, Mechanics, Janitorial (Non-Admin staff, hourly pay rates)

\$0.25 increase on 10/1/22

\$0.25 increase on 4/1/23 (contingent on funding occurring)

\$0.50 increase on 10/1/23 (contingent on funding occurring)

Group 2:

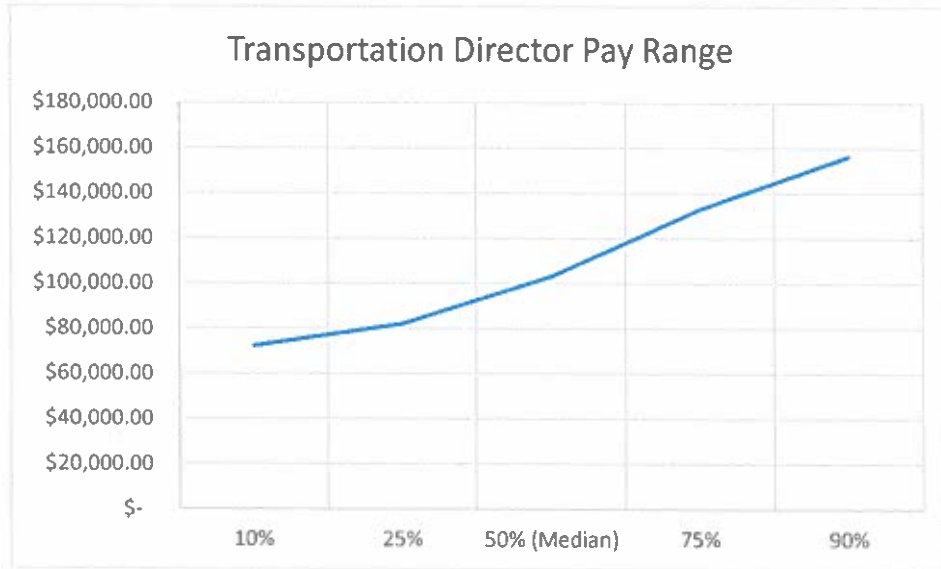
Convert all admin staff to Salary

All admin staff who have not received more than a 2% increase and have positive performance reviews will receive 2% (total for the year) increase in salary on 10/1/22.

Group 3:

Executive compensation

Average	10%	25%	50% (Median)	75%	90%
\$ 113,181.57	\$ 72,349.95	\$ 82,025.13	\$ 103,003.76	\$ 132,925.00	\$ 156,405.30



Sources:

US Bureau of Labor Statists

Salary.com

Glassdor.com

Texas Tribune Texas Employee Salary Database

Payscale.com

Methodology:

Used the following sources to find Transportation Directors salaries. The amounts form each were averaged to produce the above information. Some site had all information, including range (full breakdown from 10% to 90% or Max and Min) other just had average for position. Included all position near Houston available. Note this did not include Executive Director or Deputy Executive Director information.



May 26, 2022

Worth Ferguson, MBA, CIDA, Director of Finance and Administration
Gulf Coast Transit District
1415 33rd St. N.
Texas City, TX 77590

We are pleased to have this opportunity to present a proposal for professional auditing services to the Gulf Coast Transit District (District). We understand the requirements of this engagement and the importance of providing you with the necessary reports by the required deadlines.

Our extensive knowledge of state and local governments assures you that we can complete your audit and provide useful recommendations. We believe that the following attributes are the most important reasons that you should select our firm as the District's independent auditor

- **Providing National Expertise on the Local Level.** While HeinfeldMeech is an Arizona and Texas firm, we are also recognized as a national leader in the governmental accounting industry. We are frequently called upon by industry organizations such as the American Institute of Certified Public Accountants, Government Finance Officers Association, and Association of Government Accountants to serve on committees or provide presentations at conferences. This extensive involvement means that our team stays current on recent and upcoming changes in accounting and auditing standards affecting your organization.
- **Dedicated to Providing Best Practices.** We seek out opportunities to learn about our clients' operations and objectives so that we may identify ways to provide assistance on financial reporting and operational matters. The assigned engagement manager will be the primary contact for any questions; however other senior members of our firm are available to provide technical assistance as needed. If the District requires more extensive assistance, our full-time consulting division also provides a range of services specifically designed to address the needs of governments.
- **Governmental and Federal Programs Expertise.** Due to our extensive history performing governmental audits, our firm has the expertise required to perform this engagement for the District. We also understand the unique challenges of auditing Federal programs as we performed 124 Single Audits during fiscal year 2021. HeinfeldMeech is registered with the AICPA Governmental Audit Quality Center, demonstrating our commitment to the highest standards of quality in governmental and Uniform Guidance audits.



- **Emphasis on Service Excellence.** The success and growth of HeinfeldMeech has always depended upon a superior level of client service. To ensure that your team is meeting our high standard, we will ask for feedback on the District's satisfaction at the end of each audit engagement. Within the past year, 100% of our clients have stated that they would recommend our firm to other entities. All evaluations are reviewed by the engagement partner and any concerns are addressed immediately by either the engagement partner or our managing partner.

HeinfeldMeech is committed to meeting all of the District's requirements and timelines for the successful completion of this engagement. This proposal is effective (non-rescindable) for 90 days. Should you have any questions, please contact me at (520) 903-6867 or diane.bradley@hm.cpa or Jill A. Shaw, CPA, Managing Partner, at (623) 237-7951 or jill.shaw@hm.cpa.

Sincerely,



Diane Bradley
Partner - Administration

FIRM OVERVIEW

HeinfeldMeech is a recognized national leader in the governmental accounting industry. Founded in 1986, we are a corporation in good standing in Texas and Arizona. We have extensive resources within the firm to assist the District with this engagement.



The firm’s staff totals 55 with a Texas office in San Antonio and three Arizona offices in Tucson, Scottsdale and Flagstaff. Our entire client service team is dedicated to working with local governments and non-profits. Because of this specialization, we can assure you that the District will receive high quality service throughout the engagement

Partners	9	Staff Associates	13
Managers	9	Audit Interns	3
Senior Accountants	8	Administrative	5

GENERAL FIRM QUALIFICATIONS

The following qualifications attest to our firm’s ability to provide auditing services to the District:

- Heinfeld, Meech & Co., P.C. is a registered Texas corporation and a properly licensed Texas certified public accounting firm (#C11082). The firm is also a member firm of the American Institute of Certified Public Accountants. All of the firm’s audit partners and 17 other professional staff members are properly licensed and able to practice public accountancy in the State of Texas under reciprocity rules. In addition, the engagement manager assigned to the audit of the Gulf Coast Transit District is properly licensed to practice public accounting in the State of Texas (#118713) and is based out of the firm’s San Antonio office.
- Our firm meets the independence requirements of Government Auditing Standards and those of the AICPA Code of Conduct. We have established the proper procedures to query our employees and have determined that there are no independence issues that would prevent us from issuing an opinion of the District’s financial statements.
- We have no record of substandard work since the founding of our firm in 1986.
- As required by our profession and the State of Texas and Arizona, every three years HeinfeldMeech participates in a review of the firm’s system of quality controls. A report with a rating of pass was issued August 31, 2021, by the firm of Grant Bennett Associates, A.P.C. The quality control review included all governmental audits performed by HeinfeldMeech, with an in-depth review of the working papers and reports.
- Continuing education is a requirement of our staff to maintain their employment as professionals at HeinfeldMeech. In conformity with the *Government Auditing Standards* and the AICPA, our auditors receive at least 80 hours of continuing professional education every two years, including at least 20 hours each year and 24 hours every two years in subjects directly related to governmental auditing.

GOVERNMENTAL SERVICES LEADERSHIP

HeinfeldMeech is an industry leader for governmental audit services, currently providing assurance services to over 185 governmental entities. Our firm is a member of the AICPA Governmental Audit Quality Center (GAQC), which is committed to the highest standards of quality in governmental audits. As a national community of CPA firms, this membership provides our team with access to best practices and tools that help ensure the quality of our governmental audits while providing the up-to-date information needed to serve our clients.



Two firm partners have served as members of the Executive Committee of the GAQC.

Our exclusive focus on the governmental and nonprofit industries provides you with the security that serving these industries is our first priority, as we have no commercial, for-profit, or tax clients that demand our time or resources. Our focus on the public sector also ensures you that the assigned audit team will be knowledgeable, experienced and qualified in these industries. Because of this emphasis on governmental accounting, our assistants will be properly trained and supervised to address the unique audit and reporting challenges of local governments.

GOVERNMENTAL REPORTING STANDARDS

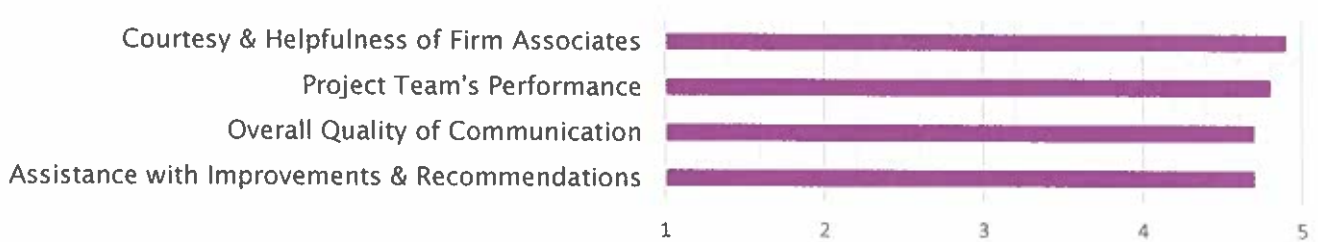


As HeinfeldMeech primarily provides services to governmental entities, we commit significant resources to training our professional staff on governmental reporting standards and assisting our clients with the implementation of new reporting standards. This includes the participation by two of our partners on national AICPA committees. Participation on these committees also provides HeinfeldMeech with pre-issuance access and input to changes in GASB financial report requirements and audit methodology techniques.

Our firm is also a leading expert in this area and has been asked to conduct numerous trainings on changes to government accounting and auditing standards including those on the pension and OPEB accounting and reporting requirements, Uniform Guidance, auditing standards, audit quality and *Government Auditing Standards*.

CUSTOMER SERVICE PHILOSOPHY

The HeinfeldMeech approach to audit engagements has always been based upon a foundation of superior client service. To ensure that our teams are providing the best service possible, we request “report cards” at the end of each engagement year, asking our clients to rate their satisfaction. All client report cards are reviewed by the engagement partner and any concerns brought to our attention are addressed with the client immediately by either the engagement partner or our firm’s managing partner. Our firm’s satisfaction ratings are consistently high as demonstrated by the scores received from audit clients within the past year summarized below.



Similar Engagements with Other Government Entities

With 35 years of experience in the industry, HeinfeldMeech has performed over 4,200 audits for local governmental agencies, including over 175 within the past year. The following selection of references are governments whose financial statements have been recently audited by our firm.

Maricopa Association of Governments

Contact: Somer Phegley, CFO
302 N. 1st Ave, Suite 300
Phoenix, AZ 85003
602-452-5051
sphegley@azmag.gov

Scope of work: Financial statement audit, compilation of the Annual Comprehensive Financial Report (ACFR), and Single Audit.

Major federal program in most recent audit: Highway Planning and Construction Cluster (20.205) - \$15,211,921

Audit dates: June 30, 2017 through 2021

Yuma County Intergovernmental Public Transportation Authority

Contact: Shelly Kreger, CCTS, CCTM, Transit Director
2715 East 14th Street
Yuma, AZ 85365
(928) 539-7076
skreger@ycipta.az.gov

Scope of work: Financial statement audit, compilation of the Annual Comprehensive Financial Report (ACFR) and SEFA, and Single Audit.

Major federal program in most recent audit: Federal Transit Cluster (20.507) - \$3,598,473; Formula Grants For Rural Areas and Tribal Transit Program (20.509) - \$1,832,854

Audit dates: June 30, 2013 through 2021

Regional Transportation Authority of Pima County

Contact: Rob Samuelson, Director of Finance (Recently Retired)
1 East Broadway Suite 401
Tucson, AZ 85701
520-792-1093
rsamuelson@pagregion.com

Scope of work: Financial statement audit, compilation of the Annual Financial Report (AFR) and SEFA, and Single Audit.

Major federal program in most recent audit: Formula Grants For Rural Areas and Tribal Transit Program (20.509) - \$2,127,799

Audit dates: June 30, 2007 through 2021

Pima Association of Governments

Contact: Rob Samuelsen, Director of Finance (Recently Retired)

1 East Broadway Suite 401

Tucson, AZ 85701

520-792-1093

rsamuelsen@pagregion.com

Scope of work: Financial statement audit, compilation of the Annual Financial Report (AFR) and SEFA, and Single Audit.

Major federal program in most recent audit: Highway Planning and Construction Cluster (20.205) - \$6,650,621

Audit dates: June 30, 2003 through 2021

City of Scottsdale

Contact: Sharron E. Walker, CPA, CFE, CLEA, City Auditor, or Anna Henthorn, Accounting Director

7447 E. Indian School Road, Suite 205

Scottsdale, AZ 85251

(480) 312-7756 or (480) 312-7805

swalker@scottsdaleaz.gov or ahenthorn@scottsdaleaz.gov

Scope of work: Financial statement audit of the City, Single Audit, review of financial report for GFOA submission, and financial statement audits of the City's Municipal Property Corporation, Scottsdale Preserve Authority, and five community facilities districts

Major federal program in most recent audit: Federal Transit Cluster (20.507) - \$2,688,824

Audit dates: June 30, 2015 through 2021

Texas Schools Health Benefits Program

Contact: Russ Edwards, Director – Group Health

2175 N. Glenville Dr.

Richardson, TX 75082

(512) 755-0854

russe@fbsbenefits.com

Scope of work: Financial statement audit of the Program

Audit dates: August 31, 2021

INDUSTRY INVOLVEMENT

We are involved with a number of industry organizations, committees and other activities. This provides our team with the opportunity to remain current on governmental audit and reporting issues. The involvement by our auditors and consultants includes:

- Chris Goeman is a member of the Association of Government Accountants (AGA) Financial Management Standards Board.
- Brittney Williams is a member of the AICPA PCPS Technical Issues Committee.
- Brittney Williams and Corey Arvizu have both been members of the AICPA Governmental Audit Quality Center Executive Committee.
- Joshua Jumper and Chris Goeman are Special Review Committee Members for the GFOA's annual financial report certificate program.
- Christopher Heinfeld is a member of the DCPA (Digital CPA Conference) Advisory Board.
- Eugene Park is a member of the ASCPA Board of Directors and AICPA Young Member Leadership Committee.
- Brittney Williams serves on the Financial Management Standards Board for the AGA.
- Six firm members are Certified Government Finance Managers (CGFM) recognized by the AGA.

OUTSIDE PRESENTATIONS

We are frequently asked to share our expertise as presenters at conferences and trainings for local and national organizations. Our recent presentations include:

Single Audit Update (ASCPA 2022 Governmental Accounting Conference)

Internal Control over Compliance: Let the Standards Be Your Guide (2021 AICPA & CIMA Governmental and Not-for-Profit Training Program)

Internal Control Over Compliance: A Step-by-Step Approach (2021 AICPA & CIMA Governmental and Not-for-Profit Training Program)

Continue the Fight Against Fraud (ASBO International 2021 Annual Conference and Expo)

Uniform Guidance Refresher (ASBO International 2021 Annual Conference and Expo)

GASB Updates (GFOAZ 2021 Summer Conference)

Best Practices in SEFA and Grants (AGA Phoenix Chapter June 2021 Chapter Meeting)

Single Audit Updates (AGA Phoenix Chapter 2021 Professional Development Training)

Budgeting an Internal Audit Program (GFOAZ 2021 Winter Conference)

Remote Audits: What We've Learned (AASBO 2021 Winter Conference)

Single Audit Update (ASCPA 2021 Governmental Accounting Conference)

Single Audit Developments Related to COVID-19 (GFOAZ January 2021 Quarterly Training)

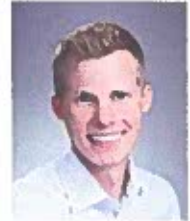
Effective and Efficient Single Audits (AICPA 2020 Governmental Accounting and Auditing Update)

Partner and Engagement Manager Qualifications and Experience

The following individuals have been identified to supervise this engagement for the District. These individuals have extensive experience auditing local governmental entities.

Engagement Partner - Christopher W. Heinfeld, CPA

Christopher Heinfeld received a B.S. in Accounting from the University of Arizona. He has 15 years of experience as an auditor with our firm. Christopher is recognized as a Certified Public Accountant by the Arizona State Board of Accountancy (license #17815) and is a member of the AICPA and ASCPA.



Knowledge and Experience:

- Supervisory experience on over 175 financial and compliance audits for local governments and non-profit organizations
- Recipient of the Advanced Single Audit Certificate from the AICPA
- Member of the Arizona State Board of Accountancy Accounting and Auditing Advisory Committee
- Presenter at conferences sponsored by our firm, GFOAz, New Mexico GFOA and AASBO
- Instructor for firm-sponsored workshops and conferences
- Federal compliance rules and regulations
- Member of the Digital CPA Conference (DCPA) Advisory Board
- Member of the University of Arizona Dhaliwal-Reidy School of Accountancy Advisory Board
- Approved team captain for the AICPA's Peer Review Program

Selected Audit List:

- | | |
|---|---|
| <ul style="list-style-type: none"> • Regional Transportation Authority of Pima County • Pima Association of Governments • City of Tucson • City of Maricopa • City of El Mirage • Town of Oro Valley • City of Sierra Vista • City of Tombstone | <ul style="list-style-type: none"> • Arizona City Sanitary District • Rincon Valley Fire District • Public Safety Personnel Retirement System • Tucson Supplemental Retirement System • New Mexico Self-Insurers' Fund • Catalina Foothills Unified School District • Amphitheater Unified School District • Casa Grande Union High School District • Vail Unified School District |
|---|---|

Contact Information:

(520) 903-6864

christopher.heinfeld@hm.cpa

Engagement Manager – Christopher (Chris) A. Goeman, CPA, CGFM

Chris Goeman received a B.S. in Accountancy from Northern Arizona University. He has 11 years of auditing experience with our firm. Chris has been awarded his Certified Public Accountant license by the Arizona State Board of Accountancy (#15915-E) and Texas State Board of Public Accountancy (#118713) and is a member of the AICPA and TXCPA.



Knowledge and Experience:

- Supervisor on more than 155 financial and compliance audits for governmental and non-profit entities
- Member of the Association of Government Accountants (AGA) Financial Management Standards Board (2020-2023)
- Recipient of the Advanced Single Audit Certificate from the AICPA
- Recipient of the COSO Internal Control Certificate from the AICPA
- Special Review Committee Member for the GFOA’s annual financial report certificate program
- Experience working as an accounting supervisor and internal controls program manager for municipalities
- Instructor for workshops on compliance and accounting topics for local governments sponsored by HeinfeldMeech, GFOAz and the AGA Phoenix Chapter
- Financial statement preparation for Greenlee County
- ARPA grant application reviews for Maricopa County
- Transportation performance audits for the City of Glendale
- Compliance reviews for municipal courts

Selected Audit Experience:

- | | |
|---|---|
| <ul style="list-style-type: none"> • City of Buckeye (2019 through 2021) • City of Scottsdale (2017 through 2021) • City of Surprise (2018 through 2021) • City of San Luis (2018 through 2021) • City of Peoria (2012 through 2015) • City of Goodyear (2014 and 2015) • City of Tempe (2015) • City of Chandler (2013 and 2014) • City of Scottsdale Municipal Property Corporation (2017 through 2020) • Scottsdale Preserve Authority (2017 through 2020) | <ul style="list-style-type: none"> • Arizona Municipal Water Users Association (2013 through 2015, and 2018 through 2021) • Multi-City Subregional Operating Group (2013 through 2015, and 2017 through 2021) • Navajo Housing Authority (2009, 2010, 2011 and 2013) • City of Peoria Employee Benefit Trust (2013 and 2014) • Northern Arizona Council of Governments (2015) • Tolleson Elementary School District (2012 through 2015, and 2017 through 2021) • Paradise Valley Unified School District (2017 through 2020) |
|---|---|

Contact Information:

(928) 607-3354
christopher.goeman@hm.cpa

FEE QUOTATION

Upon acceptance of this quotation, HeinfeldMeech agrees to enter into a contract to perform annual auditing services including the Federal and State Single Audit for the Gulf Coast Transit District.

Two scenarios are provided for the District to consider (remote and on-site). If the District elects to compile the annual financial report, the District would not be assessed the \$5,000 non-audit compilation service fee below.

Remote Audit - Total charges, including expenses, will not exceed:

Year Ending	Audit Fee (Remote)	Compilation of the Annual Financial Report	Total Fee
September 30, 2021	\$17,500	\$5,000	\$22,500
September 30, 2022 *	18,000	5,000	23,000
September 30, 2023 *	18,500	5,000	23,500

On-site Audit - Total charges, including expenses, will not exceed:

Year Ending	Audit Fee (Onsite)	Compilation of the Annual Financial Report	Total Fee
September 30, 2021	\$20,000	\$5,000	\$25,000
September 30, 2022 *	20,500	5,000	25,500
September 30, 2023 *	21,000	5,000	26,000

* Option to renew based on mutual agreement between HeinfeldMeech and the District.

The firm does not assess additional charges to our clients for questions regarding best practices or that are directly related to the audit process. Any change in the scope of audit services or significant other matters that may require additional fees will be fully discussed and approved by the District prior to being invoiced.

Hourly Rates for Additional Services:

Any additional work authorized by the District completed during the first contract year will be billed at the following hourly rates. These hourly rates will be increased 3% annually for any work completed in subsequent contract years. Any additional services will be discussed with the District in advance and may be billed at the hourly rates listed below or at a negotiated fixed fee, depending on the nature of the additional work.

Principal - \$225; Manager - \$175; Senior - \$125; Staff - \$75