



**Connect.
Transit.**

August 16, 2022

Board Meeting Minutes

1. **Call to order:** Quorum was established at 2:00p.m. Chairman Holmes opened the meeting. The following Board Members were present: Dude Payne, Chris Whittaker, Neal Bess jr, Thelma Bowie, Tim Kelty, Chairman Holmes, CJ Snipes, Gerald Roznovsky, David Jordan, Rick Elizondo, Modesto M.
2. **Citizens Comments:** none

Executive Directors report: none

- ❖ **Operations Report:** There has been a slight increase in ridership in Para-Transit. Brazoria County has had a slight increase in fixed routes and a particularly good increase in Para-Transit. We have no vacant spots at the park & Ride. Ridership continues to have a good increase over last year.
 - ❖ **Budget and Finance Report:** Worth spoke to the Board on pay increases for CDL non CDL and salaried staff
4. **Discussion item:** Sean spoke to the Members about the updates to the Policy procedures that were made

5. Consent Agenda:

- a. Review and approval of July, 2022 Board minutes on motion by Tim Kelty, seconded by Chris Whittaker, the board voted to approve July Board minutes the motion carried with all members voting in favor.
- b. Review and approval of July check register: on motion by Tim Kelty, seconded by Chris Whittaker, the board voted to approve the July check register the motion carried with all members voting in favor.

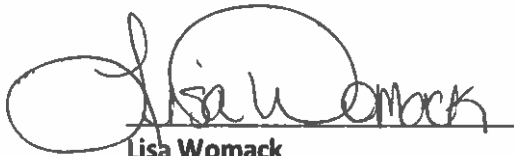
6. Action Items:

- a. Consider approval of the updated GCTD Employee Policy & Procedure handbook on motion by Chris Whittaker, seconded by CJ Snipes, the board voted to approve the updated GCTD Employee Policy & Procedure Handbook
- b. Consider approval to authorize the Executive Director to enter into a contract with Language Lines on motion by Neal Bess, seconded by David Jordan, the board voted to approve to authorize the Executive Director to enter into a contract with Language Lines the motion carried with all members voting in favor.

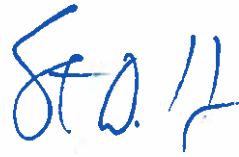
- c. Consider approval of the updated Title VI Program Civil Rights Act of 1964 on motion by Dude Payne seconded by Chris Whittaker, the board voted to approve the updated Title VI Program Civil Rights Act of 1964 the motion carried with all member voting in favor.
- d. Consider approval of the updated ADA/Paratransit Policy on motion by Neal Bess seconded by Dude Payne, the board voted to approve the updated ADA/Paratransit Policy the motion carried with all members voting in favor.
- e. Consider approval of an increase in the GCTD Mileage reimbursement rate from .585 cents per mile to .625 cents per mile effective August 1, 2022, for any mileage incurred on or after this date on motion by Neal Bess jr, seconded by CJ Snipes, the board voted to approve Consider approval of an increase in the GCTD Mileage reimbursement rate from .585 cents per mile to .625 cents per mile effective August 1, 2022, for any mileage incurred on or after this date motion carried with all members voting in favor
- f. Consider approval to raise CDL Operators pay \$2.00 effective October 1, 2022, on motion by Dude Payne, seconded by Thelma Bowie, the board voted to approve to raise CDL Operators pay \$2.00 effective October 1, 2022, motion carried with all member voting in favor.
- g. Consider approval of incremental salary increases for the Director of Operations and Director of Finance & Administration on motion by Gerald Roznovsky, seconded by David Jordan the board voted to approve incremental salary increases for the Director of Operations and Director of Finance & Administration motion carried with all members voting in favor.
- h. Consider approval for incremental pay raises for all non-salary staff and non-CDL-Operators: .25 cents October 1, 2022, .25 cents April 1, 2023, and .50 cents October 1, 2023, on motion by Neal Bess jr, seconded by David Jordan the board voted to approve for incremental pay raises for all non-salary staff and non-CDL-Operators: .25 cents October 1, 2022, .25 cents April 1, 2023, and .50 cents October 1, 2023, motion carried with all members voting in favor approval is contingent upon funds being available at time of increase.
- i. Consider approval of 2 % pay raises for all salaried staff not covered under previous action items effective October 1, 2022, on motion by Dude Payne, seconded by David Jordan, the board voted to approve 2 % pay raises for all salaried staff not covered under previous action motion carried with all members voting in favor.

7. Next Board of Directors meeting will be in-person at Texas City Administration Building. On September 20, 2022 @ 2: 00 pm.

8. **Adjournment:** There being no further business to bring before the Board of Directors the meeting was adjourned at 3:14p.m.



Lisa Womack
Secretary to the Board of Directors



Stephen Holmes
Chairman to the board of directors