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October 19, 2021

Board Meeting Minutes

1. **Call to order:** Quorum was established at 2:02 p.m. Chairman Holmes opened the meeting. Following member were present Stephen Holmes, Dude Payne, Chris Whitakker, David Jordan, Neal Bess Jr, Rick Elizondo, Melissa Tucker, Thelma Bowie,
2. **Citizens Comment:** None
3. **Executive Directors Report:** Sean Middleton spoke about receiving one of the seven new buses that were ordered.
 - **Operations Report:** Ted Ross spoke about the steady increase in ridership in Galveston County. All Non-CDL positions are full with two CDL are available. Brazoria County ridership is up as well, all non-CDL positions are full with two CDL positions available. The Community Outreach position will be done by Ram Salinas. Lake Jackson maintenance facility still has equipment arriving all should be delivered by November 1st. Shop should be up and running by December 1st.
 - **Budget and Finance Report:** Nathan Nevelow discussed the upcoming FY 22 Budget breakdown. And touched on the funding sources for GCTD
4. **Consent Agenda:**
 - a. Review and approval of August 24, 2021 Board minutes on motion by Chris Whittaker, seconded by Thelma Bowie, the board voted to approve the August 24, 2021 Board minutes the motion carried with all members voting in favor.
 - b. Review and approval of August and September check Register: on motion by David Jordan, seconded by Thelma Bowie, the board voted to approve the August and September check Register the motion carried with all members voting in favor.
5. **Discussion items:**
 - a. Presentation by Elise Haynes, CEO of Beyond Environmental. Elise spoke about the active based filtration system for all the buses. She explained how the system cleans the air and at what rate per minute the air is filtered. We learned what germs and diseases could be eliminated from using the system.
 - b. Discussion District Advertising strategy Sean spoke about plans to begin advertisings on the sides and windows of the buses. GCTD will begin to sell spot for local businesses to advertise depending on the number of spots sold the revenue could be substantial to GCTD

- c. Discussion to purchase Trackit software Sean discussed the new software Trackit using this software will help all departments of GCTD it will help to simply create master forms and customize current forms this software will be a value to every department.

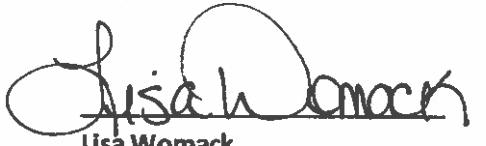
6. Action Items:

- a. Consider approval of the Fiscal Year 2022 Budget. On motion by Dude Payne, seconded by Neal Bess Jr, the board voted to approve the Fiscal Year 2022 Budget the motion carried with all members voting in favor.
- b. Consider approval to authorize the Executive Director to enter into a contract with Trackit LLC for software as a service not to exceed \$16,000. On motion by Thelma Bowie, seconded by Dude Payne the board voted to approve to authorize the Executive Director to enter into a contract with Trackit LLC for software as a service not to exceed \$16,000. Motion carried with all members voting in favor
- c. Consider approval to authorize Executive Director to enter into a contract with Beyond Environmental Solutions to purchase active based filter systems for installation on buses and vans not to exceed \$54,000. On motion by Neal Bess Jr, seconded by Chris Whittaker the board voted to approve to authorize Executive Director to enter into a contract with Beyond Environmental Solutions to purchase active based filter system on buses and vans not to exceed \$54,000 motion carried with all members voting in favor.
- d. Consider approval to issue check for services rendered to the Goodman Corporation in the amount of \$318,343.75 on motion by Thema Bowie, seconded by Dude Payne the board voted to approve the issuance of check for services rendered to the Goodman Corporation in the amount of \$318,343.75 motion carried with all member voting in favor.

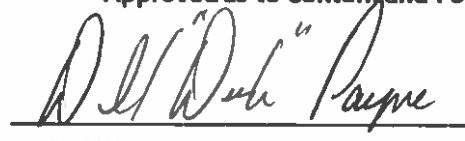
- 7. Adjournment:** There being no further business to bring before the Board of Directors the meeting was adjourned at 2:57 p.m.

- 8.** Next meeting will be In-person at 101-C Canna Lane Lake Jackson, TX on November 16, 2021

Respectfully,


Lisa Womack
Secretary to the Board of Directors

Approved as to Content and Forum,


Stephen Holmes
Chairman to the Board of Directors